


## WEST SWINDON PARISH COUNCIL

21 March 2018

Notice of a meeting of the  
**WEST SWINDON PARISH COUNCIL**  
to be held on **Monday 26 March 2018 at 6.30pm**  
at **WEST SWINDON LIBRARY**



Joyce Holman  
Parish Clerk

### AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**).

1. **Apologies**

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18 May 2017.

3. **Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meeting held on 05 March 2018.

4. **Minutes of the Leisure & Amenities Committee**

To receive Recommendation (Minute 324) that Camden Close, Clay Pits, Clayhill Copse, Elm Ridge and Middleleaze Park be identified for refurbishment proposals in 2018/2019 with the following provisional budget allocations:

- Camden Close **£25,000**
- Clay Pits, **£25,000**
- Clayhill Copse **£25,000**
- Elm Ridge **£2,000** and
- Middleleaze Park (Saltway) **£85,000**

To confirm and adopt the minutes of the Leisure & Amenities Committee meeting held on Wednesday 7<sup>th</sup> March 2018.

5. **Minutes of the Finance and Staffing Committee**

To receive Recommendation (Minute 330) that the Schedule of Payments for March 2018 of four Payments totalling £117,052.52 is agreed as follows:

South Swindon Parish Council £1122.00

Lightatouch £350

HMRC £200.52

Swindon Borough Council Streetsmart £115,380.00

To receive Recommendation (Minute 331) that the Grant Agreement of £23,774.00 is agreed as a single payment by 30 April 2018.

To receive Recommendation (Minute 333) that the draft Business Continuity Plan be adopted by Full Council (copy circulated).

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Wednesday 7<sup>th</sup> March 2018.

6. **Minutes of the Planning & Environment Committee**  
To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Monday 12 March 2018.
7. **Update from Swindon Borough Councillors**  
To receive information and updates from Swindon Borough Councillors present.
8. **Reports from Parish Council Representatives**  
To receive reports from any Councillors who have represented the West Swindon Parish Council since the last Full Council Meeting.
9. **Report from the Chair**  
The Chair to report to the Committee on any meetings or representation undertaken on behalf of the West Swindon Parish Council.
10. **Neighbourhood Plans**  
To receive a presentation from Ms Karen Phimister, Swindon Borough Council, Planning Department on Neighbourhood Planning.
11. **Parish Newsletter**  
To receive a report proposing the format and frequency of a parish newsletter (Copy attached).
12. **Annual Parish Meeting**  
To receive a draft Agenda for the Annual Parish Meeting (for information)
13. **Date of next meeting:** Full Council, Monday 30 April 2018, 6.30 pm.

**Members of the West Swindon Parish Council:**

Cllr Matthew Courtliff  
Cllr Stephanie Exell  
Cllr Suresh Gattapur  
Cllr Nigel Gibbons  
Cllr Ellen Heavens  
Cllr Vinay Kumar  
Cllr John Lenton  
Cllr Timothy Makofu  
Cllr Nick Martin  
Cllr Mary Martin  
Cllr Peter Stoddart  
Cllr Tim Swinyard  
Cllr Caryl Sydney Smith  
Cllr Matt Walker  
Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.