

## WEST SWINDON PARISH COUNCIL

25 April 2018

Notice of a meeting of the  
**WEST SWINDON PARISH COUNCIL**  
to be held on **Monday 30 April 2018 at 6.30pm**  
at **WEST SWINDON LIBRARY**



Joyce Holman  
Parish Clerk

### AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**).

1. **Apologies**

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18 May 2017.

3. **Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meeting held on 26 March 2018.

4. **Minutes of the Planning & Environment Committee**

To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Monday 16 April 2018

5. **Minutes of the Finance and Staffing Committee**

To receive Recommendation (Minute 366) that the Schedule of Payments for April 2018 of six payments totalling £128,049.81 is agreed as follows:

Xerographic £170.31

Xerox £154.80

Swindon Borough Council, Library Grant Qtr 4 £5770.98

Swindon Borough Council Streetsmart Qtr 4 £115,380.00

Wiltshire Association of Local Councils: £1571.35 & £865.20

WPS Insurance: £143.43 & £3993.74

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Monday 16<sup>th</sup> April 2018.

6. **Minutes of the Leisure & Amenities Committee**

To receive Recommendation (Minute 372) that the logo for the West Swindon Parish Council be approved.

To receive Recommendation (Minute 374) that the order of 20 new bins be approved at a cost of £8000.

To confirm and adopt the minutes of the Leisure & Amenities Committee meeting held on Wednesday 18<sup>th</sup> April 2018.

**7. Update from Swindon Borough Councillors**

To receive information and updates from Swindon Borough Councillors present.

**8. Reports from Parish Council Representatives**

To receive reports from any Councillors who have represented the West Swindon Parish Council since the last Full Council Meeting.

**9. Notice of Casual Vacancy**

To note that a Casual Vacancy has arisen following the resignation of Cllr Peter Stoddart, Peatmoor & Sparcells Ward. (Copy of Vacancy Notice circulated)

**10. NALC Consultation on Unauthorised Developments & Encampments**

To note the consultation and agree a response to the consultation on unauthorised developments and encampments (Copy of Consultation attached).

**11. Standing Orders Review**

To receive a NALC briefing on updated Model Standing Orders (Copy attached). To assign a review of the West Swindon Parish Council Standing Orders to the Policies & Governance Working Party.

**12. Date of next meeting: Annual Parish Council Meeting, Monday 21 May 2018, 6.30 pm.**

**Members of the West Swindon Parish Council:**

Cllr Matthew Courtliff

Cllr Stephanie Exell

Cllr Suresh Gattapur

Cllr Nigel Gibbons

Cllr Ellen Heavens

Cllr Vinay Kumar

Cllr John Lenton

Cllr Timothy Makofu

Cllr Nick Martin

Cllr Mary Martin

Cllr Tim Swinyard

Cllr Caryl Sydney Smith

Cllr Matt Walker

Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.