

## WEST SWINDON PARISH COUNCIL

20 September 2017

Notice of a meeting of  
**WEST SWINDON PARISH COUNCIL**  
to be held on **Monday 25 September 2017 at 7.30pm**  
at **WEST SWINDON LIBRARY**

### AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**).

1. **Apologies**

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18 May 2017.

3. **Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meeting held on 21 August 2017.

4. **Minutes of the Leisure & Amenities Committee**

To receive Recommendation (Minute 130) that the Council approves expenditure of £6,854 to be allocated to renewal and installation of dual purpose bins in 2017/2018.

To confirm and adopt the minutes of the Leisure & Amenities Committee meeting held on Wednesday 6<sup>th</sup> September 2017.

5. **Minutes of the Planning & Environment Committee**

To receive Recommendation (Minute 136) that the Council adopts a Tree Policy (Copy attached).

To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Monday 11 September 2017.

6. **Minutes of Finance and Staffing Committee**

In response to consultation on the Council Tax Support Grant, receive Recommendation (Minute 144) that the West Swindon Parish Council returns a report to the consultation that states it is in agreement to either Option 2 or 3 but registers no support for Option 1.

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Thursday 14 September 2017.

7. **Update from Swindon Borough Councillors**  
To receive information and updates from Swindon Borough Councillors present.
8. **Reports from Parish Council Representatives**  
To receive reports from any Councillors who have represented the West Swindon Parish Council since the last Full Council Meeting.
9. **Report from the Chair**  
The Chair to report to the Committee on any meetings or representation undertaken on behalf of the West Swindon Parish Council.
10. **Consultation Policy**  
To receive a copy of Swindon Borough Council's Consultation Policy (copy attached) for comment.
11. **Winter Service Review**  
To receive a schedule setting out revisions to Swindon Borough Council's Winter services/gritting schedule for comment (copy attached).
12. **Play Area Lease**  
To receive a revised lease proposed for the transfer of play areas to the Parish Council, (copy attached).
13. **Admission of Public and Press.**  
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.  
Reasons:
  - Update on Clerk arrangements
  - Update on assets

#### **Members of the West Swindon Parish Council:**

Cllr Matthew Courtliff  
Cllr Stephanie Exell  
Cllr Suresh Gattapur  
Cllr Nigel Gibbons  
Cllr Ellen Heavens  
Cllr Vinay Kumar  
Cllr John Lenton  
Cllr Timothy Makofu  
Cllr Nick Martin  
Cllr Mary Martin  
Cllr Peter Stoddart  
Cllr Tim Swinyard  
Cllr Caryl Sydney Smith  
Cllr Matt Walker  
Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.