

**WEST SWINDON PARISH COUNCIL**

27 September 2017

Dear Councillor

You are invited to attend the  
**LEISURE AND AMENITIES COMMITTEE MEETING**  
to be held on **WEDNESDAY 04 OCTOBER 2017** at **6.00pm**  
at **WEST SWINDON LIBRARY**

**AGENDA**



Joyce Holman  
Parish Clerk

Public Questions, Comments or Representations (maximum of 10 minutes).

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18 May 2017.
3. **Noticeboards (Minute 129)**  
To receive a draft Licence agreement for notice boards and a verbal update from the Parish Manager.
4. **Review of Litter Bins (Minute 130)**  
To receive a verbal update from the Parish Manager.
5. **Planting (Minute 132)**  
To receive a verbal update from the Parish Manager.
6. **Play Areas (Minute 105)**  
To receive feedback from members of the Assets Working Party. To agree priority work programme for play area improvements. To consider commissioning of the annual play area inspections. Quote circulated. To consider commissioning independent legal advice. Quote circulated.
7. **Allotments**  
To consider a report on allotments from the Parish Manager (copy attached). To consider a draft Tenancy Agreement for Allotment Holders (copy attached).

## Leisure & Amenities Committee

- Matthew Courtliff (Chair)
- Suresh Gattapur
- Nigel Gibbons
- Ellen Heavens
- Vinay Kumar
- Timothy Makofu
- Nick Martin
- Caryl Sydney Smith
- Matt Walker (Vice Chair)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.