

WEST SWINDON PARISH COUNCIL

22 November 2017

Notice of a meeting of the
WEST SWINDON PARISH COUNCIL
to be held on **Monday 27 November 2017 at 6.30pm**
at the **WEST SWINDON LIBRARY, LINK CENTRE**

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**).

1. **Apologies**

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18 May 2017.

3. **Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meeting held on 30 October 2017.

4. **Minutes of the Leisure & Amenities Committee**

To confirm and adopt the minutes of the Leisure & Amenities Committee meeting held on Wednesday 1st November 2017.

5. **Minutes of the Planning & Environment Committee**

To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Monday 13th November 2017.

6. **Minutes of the Finance and Staffing Committee**

To receive Recommendation (Minute 201) to approve the following payments as per the Payment Schedule for November 2017:

£5770.98 Library Service Quarterly Payment

£3750.00 Payment for office rental to 31 March 2018

£11,005.20 Payment to Swindon Borough Council for bulb planting

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Monday 13th November 2017.

7. **Update from Swindon Borough Councillors**

To receive information and updates from Swindon Borough Councillors present.

8. **Reports from Parish Council Representatives**

To receive reports from any Councillors who have represented the West Swindon Parish Council since the last Full Council Meeting.

9. **Report from the Chair**
The Chair to report to the Committee on any meetings or representation undertaken on behalf of the West Swindon Parish Council.
10. **Streetsmart Update**
To receive a report from Mr Rob Core, Streetsmart, Swindon Borough Council (see attached).
11. **Reserves Policy**
To receive a recommendation from the Policies and Governance Working Party to adopt the draft Reserves Policy (see attached.)
12. **Committee Delegation (Minute 22)**
To receive a report from the Parish Manager regarding a review of the Delegations Scheme (see attached).
13. **Admission of Public and Press.**
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.
14. **Toothill Community Centre and Toothill Working Party**
Update on meeting with Toothill Community Centre Charity Trustees on 16th November 17.

Members of the West Swindon Parish Council:

Cllr Matthew Courtliff
Cllr Stephanie Exell
Cllr Suresh Gattapur
Cllr Nigel Gibbons
Cllr Ellen Heavens
Cllr Vinay Kumar
Cllr John Lenton
Cllr Timothy Makofu
Cllr Nick Martin
Cllr Mary Martin
Cllr Peter Stoddart
Cllr Tim Swinyard
Cllr Caryl Sydney Smith
Cllr Matt Walker
Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.