

# **WEST SWINDON PARISH COUNCIL**

27 JUNE 18

Notice of a meeting of the  
**FINANCE & STAFFING COMMITTEE** to be held at **7.00 pm.**  
**ON MONDAY 02 JULY 2018**  
**WEST SWINDON LIBRARY**

## **AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18 May 2017.
3. **Bank Statement and Payments Schedule**  
To review the West Swindon Borough Council bank statement for June 2018, bank reconciliation for June 2018, and approve payments schedule June 2018 (copy attached).
4. **Mobile Phones**  
To receive a request for Councillor mobile phones (report attached)
5. **General Reserves Savings Accounts**  
Verbal update on progress setting up additional accounts.
6. **Clerk Services – South Swindon Parish Council**  
To review the arrangement with South Swindon PC
7. **Health and Safety**  
To receive an update on health and safety issues relating to the Parish Council.

**Date of next meeting:** Wednesday 08 August 2018 6.30 pm.

### **Members of Committee**

Cllr Nigel Gibbons (Chair)  
Cllr Vinay Kumar  
Cllr John Lenton  
Cllr Nick Martin (Vice Chair)  
Cllr Mary Martin  
Cllr Tim Swinyard

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.