

WEST SWINDON PARISH COUNCIL

11 APRIL 18

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE to be held at 7.00 pm.
MONDAY 16 APRIL 2018 AT WEST SWINDON LIBRARY

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**)

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18 May 2017.
3. **Staffing Update**
To receive a verbal update from the Parish Manager and approve employee set up paperwork.
4. **Bank Statement and Payments Schedule**
To review the West Swindon Borough Council bank statement/reconciliation and approve payments schedule for April 2018 (copy attached).
5. **Accounts Update**
To receive an update on the 2017/2018 financial accounts and update on preparation for financial year end (copy attached).
6. **General Data Protection Regulation Update**
To receive a report setting out an update on the West Swindon Parish Council response to the GDPR (copy attached).
7. **Date of next meeting**
To confirm the date and time of the next meeting of this Committee.

Members of Committee

Cllr Steph Exell
Cllr Suresh Gattapur
Cllr Nigel Gibbons (Chair)
Cllr Vinay Kumar
Cllr John Lenton
Cllr Nick Martin (Vice Chair)
Cllr Mary Martin
Cllr Tim Swinyard

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.