

**WEST SWINDON PARISH COUNCIL**

18 July 2018

Notice of a meeting of the  
**WEST SWINDON PARISH COUNCIL**  
to be held on **Monday 23 July 2018 at 6.30pm**  
at **WEST SWINDON LIBRARY**



Joyce Holman  
Parish Clerk

**AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**).

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> May 2017.
3. **Minutes of the previous meetings**  
To confirm as a true record the minutes of the annual Parish Council meeting held on 18 June 2018.
4. **Minutes of the Planning & Environment Committee**  
To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Monday 2<sup>nd</sup> July 2018.
5. **Minutes of the Finance and Staffing Committee**  
To receive Recommendation (Minute 72) that the Payment Schedule for June of eight payments totalling **£23,073.67** be approved.  
  
To receive Recommendation (Minute 76) that the Lone Working Policy be adopted. Copy circulated.  
  
To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Monday 2<sup>nd</sup> July 2018.
6. **Minutes of the Leisure & Amenities Committee**  
To confirm and adopt the minutes of the Leisure & Amenities Committee meeting held on Wednesday 4<sup>th</sup> July 2018.
7. **Update from Swindon Borough Councillors**  
To receive information and updates from Swindon Borough Councillors present.
8. **Reports from Parish Council Representatives**  
To receive reports from any Councillors who have represented the West Swindon Parish Council since the last Full Council Meeting.

9. **Streetsmart Update Report**  
To receive a report from Mr Rob Core, Swindon Borough Council, Streetsmart, Grounds Maintenance. (Report attached).
10. **Newsletter**  
To receive a report setting out costs for a household newsletter. (Report attached).
11. **Sparcells Development Toddler Play Area**  
To receive a report from Mr Adam Gatier, Swindon Housing Development Company. (Report attached).
12. **Flytipping & Litter Working Party Update**  
To receive a report setting out recommendations from the Working Party and to receive a presentation from Cllr Ellen Heavens. (Report attached).
13. **Parish Office – Underlease**  
To receive information relating to the request to agree an Underlease with Swindon Borough Council.
14. **Admission of Public and Press**  
To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.  
*Reason: Commercial Sensitivity*
15. **Preliminary Draft Report – Streetsmart Service Review**  
To receive a draft report for discussion.
16. **Date of next meeting:** Parish Council Meeting, Monday 20 August 2018, 6.30 pm.

**Members of the West Swindon Parish Council:**

Cllr Matthew Courtliff  
Cllr Stephanie Exell  
Cllr Suresh Gattapur  
Cllr Nigel Gibbons  
Cllr Ellen Heavens  
Cllr Prakash Khaitan  
Cllr Vinay Kumar  
Cllr John Lenton  
Cllr Timothy Makofu  
Cllr Nick Martin  
Cllr Mary Martin  
Cllr Tim Swinyard  
Cllr Caryl Sydney Smith  
Cllr Matt Walker  
Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.