

Notice of a meeting of the
WEST SWINDON PARISH COUNCIL
to be held on **Monday 22 October 2018 at 6.30pm**
at **WEST SWINDON LIBRARY**

AGENDA

6.15 PM – 6.45 pm WESTWORDS PRESENTATION

Join us to watch a video story of the remaking of a long poem about West Swindon. Funded by West Swindon Parish Council

6.45 pm RHS Awards

7.00 pm – meeting starts

Public Questions, Comments or Representations (**maximum of 10 minutes**).

1. **Apologies**

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18th May 2017.

3. **Minutes of the previous meetings**

To confirm as a true record the minutes of the annual Parish Council meeting held on 24 September 2018.

4. **Minutes of the Planning & Environment Committee**

To receive Recommendation (Minute 160) that

- a) Provision for works to tall hedge/tree maintenance from the ground is included within the next contract specification for grounds maintenance and is reviewed on an annual basis.
- b) A budget (currently £50,000) for the enhanced tall hedge/tree maintenance is included within the budget setting process for 2019/20.

To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Wednesday 10th October 2018.

5. **Minutes of the Finance and Staffing Committee**

To receive Recommendation (Minute 164) that the Payment Schedule for October of eleven payments totalling **£17,348.19** be approved.

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Wednesday 10th October 2018.

6. Minutes of the Leisure & Amenities Committee

To receive Recommendation (Minute 169) that the Parish Council agrees additional expenditure of up to £4,000 for litter bins. Size and location to be determined by the Leisure & Amenities Committee.

To receive Recommendation (Minute 170) that the Parish Council agrees to install new fencing with the new play area at Camden Close as quoted: £6,634.50.

To receive Recommendation (Minute 173) that the next article from West Swindon Parish Council is drafted for the December 18 Link Magazine with a focus on activity from the Leisure and Amenities Committee

To confirm and adopt the minutes of the Leisure & Amenities Committee held on Thursday 11 October 2018.

7. Update from the Parish Council Chair

To receive a verbal update from the Chair, Nigel Gibbons.

8. Update from Swindon Borough Councillors

To receive information and updates from Swindon Borough Councillors present.

9. Reports from Parish Council Representatives

To receive reports from any Councillors who have represented the West Swindon Parish Council since the last Full Council Meeting.

10. Consent for Improvement Works to the Play Areas

To receive and agree a letter of consent from Swindon Borough Council for improvements as proposed by the Parish Council (copy attached). To confirm appointment of solicitor.

11. Litter Hot and Cold Spots

Discussion to highlight litter hotspots across West Swindon.

Date of next meeting: Parish Council Meeting, Monday 26 November 2018, 6.30 pm.

Members of the West Swindon Parish Council:

Cllr Matthew Courtliff
Cllr Stephanie Exell
Cllr Suresh Gattapur
Cllr Nigel Gibbons
Cllr Ellen Heavens
Cllr Prakash Khaitan
Cllr Vinay Kumar
Cllr John Lenton
Cllr Timothy Makofu
Cllr Nick Martin
Cllr Mary Martin
Cllr Tim Swinyard
Cllr Caryl Sydney Smith
Cllr Matt Walker
Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.