


Notice of a meeting of the  
**WEST SWINDON PARISH COUNCIL**  
to be held on **Monday 17 December 2018 at 6.30pm**  
at **WEST SWINDON LIBRARY**

  
Parish Manager

**AGENDA**

Public Questions, Comments or Representations (**maximum of 10 minutes**).

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> May 2017.
3. **Minutes of the previous meetings**  
To confirm as a true record the minutes of the Parish Council meeting held on 26 November 2018.
4. **Minutes of the Finance and Staffing Committee**  
To receive Recommendation (Minute 214) that the Payment Schedule for December 18 of fifteen payments totalling **£44,467.90** be approved.  
  
To receive Recommendation (Minute 216) that the draft Grievance Policy is adopted.  
  
To receive Recommendation (Minute 217) that the West Swindon Library grant award of £25,021.97 is approved.  
  
To receive Recommendation (Minute 219) that the Internal Auditors Interim Report is noted.  
  
To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Wednesday 5<sup>th</sup> December 2018.
5. **Minutes of the Planning & Environment Committee**  
To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Wednesday 5<sup>th</sup> December 2018.
6. **Minutes of the Leisure & Amenities Committee**  
To receive Recommendation (Minute 237) that the Building Grant funding allocated to Toothill Farmhouse site be reserved for a further six months to allow the issues involving lease arrangements be resolved.

To confirm and adopt the minutes of the Leisure & Amenities Committee held on Monday 10 December 2018.

7. **Update from the Parish Council Chair**  
To receive a verbal update from the Chair, Cllr Nigel Gibbons.
8. **Update from Swindon Borough Councillors**  
To receive information and updates from Swindon Borough Councillors present.
9. **Reports from Parish Council Representatives**  
To receive reports from any Councillors who have represented the West Swindon Parish Council since the last Full Council Meeting.
10. **Hazelwood Academy Grant Application**  
To receive a grant application from Hazelwood Academy as referred from Planning & Environment Committee 030518 (copy attached).
11. **Admission of Public and Press**  
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.  
*Reason: Budget discussions, community building matters*
12. **Toothill Farmhouse site** – discussion on potential for youth offer.
13. **Draft Budget for 2019/20**  
Copy of draft budget attached for discussion.

**Date of next meeting: Parish Council Meeting, Monday 28 January 2019, 6.30 pm.**

**Members of the West Swindon Parish Council:**

Cllr Matthew Courtliff  
Cllr Stephanie Exell  
Cllr Suresh Gattapur  
Cllr Nigel Gibbons  
Cllr Ellen Heavens  
Cllr Prakash Khaitan  
Cllr Vinay Kumar  
Cllr John Lenton  
Cllr Timothy Makofu  
Cllr Nick Martin  
Cllr Mary Martin  
Cllr Tim Swinyard  
Cllr Caryl Sydney Smith  
Cllr Matt Walker  
Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.