

Notice of a meeting of the
WEST SWINDON PARISH COUNCIL
to be held on **Monday 4th March 2019 at 6.30pm**
at **WEST SWINDON LIBRARY**


Parish Manager

AGENDA

Public Questions, Comments or Representations (**maximum of 10 minutes**).

1. **Apologies**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 18th May 2017.
3. **Minutes of the previous meetings**
To confirm as a true record the minutes of the Parish Council meeting held on Monday 28th January 2019.
4. **Minutes of the Leisure & Amenities Committee**
To confirm and adopt the minutes of the Leisure & Amenities Committee held on Wednesday 06 February 2019.
5. **Minutes of the Planning & Environment Committee**
To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Wednesday 06 February 2019.
6. **Update from the Parish Council Chair**
To receive a verbal update information and update from Cllr Nigel Gibbons, Chair.
7. **Update from Swindon Borough Councillors**
To receive verbal updates and information from Swindon Borough Councillors present.
8. **Reports from Parish Council Representatives**
To receive reports from any Councillors who have represented the West Swindon Parish Council since the last Full Council Meeting.
9. **Link Magazine Articles**
To review use of the Link Magazine for publicity and promotion and consider an annual renewal (report attached).
10. **Payment Schedule**
To approve the payments schedule for February 2019 (copy attached).

11. Admission of Public and Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: Contract specification discussion

12. Contract Terms and Conditions

To receive a draft contract terms and conditions and specifications for grounds maintenance and street cleaning.

Date of next meeting: Parish Council Meeting, Monday 25 March 2019, 6.30 pm.

Members of the West Swindon Parish Council:

Cllr Matthew Courtliff

Cllr Stephanie Exell

Cllr Suresh Gattapur

Cllr Nigel Gibbons

Cllr Ellen Heavens

Cllr Prakash Khaitan

Cllr Vinay Kumar

Cllr John Lenton

Cllr Timothy Makofu

Cllr Nick Martin

Cllr Mary Martin

Cllr Tim Swinyard

Cllr Caryl Sydney Smith

Cllr Matt Walker

Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.