



WEST SWINDON PARISH COUNCIL

31 MAY 2019

Notice of a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **THURSDAY 6TH JUNE 2019** at **7.00 pm**
in the **WEST SWINDON LIBRARY**

Paula Harrison
Parish Manager

AGENDA

Public Questions, Comments or Representations (maximum of 10 minutes).

1. **Apologies**
To receive and approve Apologies of Absence.
2. **Declarations Of Interest & Applications For Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14 May 2019.
3. **Bank Statements and Reconciliation**
To receive Bank Statements for May 2019 and reconciliation for May 2019.
4. **Payments Schedule**
To receive a payments schedule for May 2019 (copy attached).
5. **Budget Review**
To review the budget for West Swindon Parish Council (copy attached).
6. **Insurance Premium**
To receive a quote for additional cover for play equipment (copy attached).
7. **Staff Annual Increment**
To receive a report to confirm the payment of an annual increment (copy attached).

Date of next meeting: Monday 01 July 2019 7.00 pm.

Members of the Finance & Staffing Committee:

Simon Firth

Nigel Gibbons (Chair)

Geoff Gould

Prakash Khaitan

Nick Martin (Vice Chair)

Mary Martin

Tim Swinyard

Caryl Sydney Smith

Keith Williams