



## **WEST SWINDON PARISH COUNCIL**

2 August 2019

Notice of a meeting of the  
**FINANCE & STAFFING COMMITTEE**  
to be held on **WEDNESDAY 7th AUGUST 2019** at **6.30 pm**  
in the **WEST SWINDON LIBRARY**

Paula Harrison  
Parish Manager

### **AGENDA**

Public Questions, Comments or Representations (maximum of 10 minutes).

1. **Apologies**  
To receive and approve Apologies of Absence
2. **Declarations Of Interest & Applications For Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14 May 2019
3. **Bank Statements and Reconciliation**  
To receive Bank Statements for July 2019 and reconciliation for July 2019
4. **Payments Schedule**  
To receive a payments schedule for July 2019 (copy attached)
5. **Budget Quarterly Update**  
To receive a review of the budget expenditure to date (copy attached)
6. **Backlands Working Party Update**  
To receive a verbal update on Backlands Working Party projects

**Date of next meeting: Thursday 05 September 2019 6.45 pm.**

#### **Members of the Finance & Staffing Committee:**

Simon Firth	Tim Swinyard
Nigel Gibbons	Geoff Gould
Prakash Khaitan	Mary Martin
Caryl Sydney Smith	Nick Martin (Vice Chair)
Keith Williams	

