



WEST SWINDON PARISH COUNCIL

30 August 2019

Dear Councillor

You are invited to attend a meeting of the
FINANCE & STAFFING COMMITTEE
to be held on **THURSDAY 5th SEPTEMBER 2019** at **6.45 pm**
in the **WEST SWINDON LIBRARY**

Paula Harrison
Parish Manager

AGENDA

Public Questions, Comments or Representations (maximum of 20 minutes).

1. **Apologies**
To receive and approve Apologies of Absence
2. **Declarations Of Interest & Applications For Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14 May 2019
3. **Bank Statements and Reconciliation**
To receive Bank Statements for August 2019 and reconciliation for August 2019
4. **Payments Schedule**
To receive a payments schedule for August 2019 (copy attached)
5. **Backlands Working Party Request**
To receive a recommendation from the Backlands Working Party projects (copy attached)
6. **Budget and Precept Planning**
To review budget information requirements for the 2020 budget and precept.

Date of next meeting: Wednesday 02 October 2019 6.45 pm.

Members of the Finance & Staffing Committee:

Simon Firth	Tim Swinyard	Keith Williams
Nigel Gibbons	Geoff Gould	Nick Martin (Vice Chair)
Prakash Khaitan	Mary Martin	Caryl Sydney Smith

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.