

Notice of a meeting of the  
**WEST SWINDON PARISH COUNCIL**  
to be held on **Monday 27th January 2020 at 7.00pm**  
at **WEST SWINDON LIBRARY**

  
Parish Manager

**AGENDA**

Public Questions, Comments or Representations (**maximum of 20 minutes**).

**Presentation from the Wiltshire Police & Crime Commissioner  
Mr Angus Macpherson**

1. **Apologies**  
To receive and approve Apologies for Absence.
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14<sup>th</sup> May 2019.
3. **Minutes of the previous meetings**  
To confirm as a true record the minutes of the Parish Council meeting held on Monday 16th December 2019.
4. **Minutes of the Planning & Environment Committee**  
To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Wednesday 15 January 2020
5. **Minutes of the Finance & Staffing Committee**  
To receive Recommendation (Minute 275) that 8 Payments totalling **£44,654.39** be approved.  
  
To receive Recommendation (Minute 278) that KMC Consultancy is contacted and commissioned to further advise the Parish Council on future steps for service provision/tendering.  
  
To confirm and adopt the minutes of the Finance & Staffing Committee meeting held on Wednesday 15 January 2020
6. **Minutes of the Leisure & Amenities Committee**  
To confirm and adopt the minutes of the Leisure & Amenities Committee held on Thursday 16 January 2020.

7. **Update from the Parish Council Chair**  
To receive a verbal update from the Chair of the Parish Council.
8. **Updates from Parish Councillors**  
To receive updates from any Parish Councillors since the last Full Council Meeting.
9. **Update from Swindon Borough Councillors**  
To receive verbal updates and information from Swindon Borough Councillors present.
10. **Date of Annual Parish Council Meeting**  
To confirm the date of the Annual Parish Council meeting May 2020 (report attached)
11. **Insurance Consideration – Cyber Crime Cover**  
To consider adding Cyber Crime Cover to the Parish Council’s insurance (copy attached)
12. **Admission of Public and Press**  
To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw’.  
*Reason: Staffing and contracting matters*
13. **Future Staffing & Contracting Arrangements**  
To discuss matters relating to future staffing and resources needs for the Parish Council

**Date of next meeting: Monday 24 February 2020 7.00 pm**

**Members of the West Swindon Parish Council:**

Cllr Umar Ali  
Cllr Mike Burtenshaw  
Cllr Steph Exell  
Cllr Simon Firth  
Cllr Suresh Gattapur  
Cllr Nigel Gibbons  
Cllr Geoff Gould  
Cllr Prakash Khaitan  
Cllr Timothy Makofu  
Cllr Nick Martin  
Cllr Mary Martin  
Cllr Trish Philpot  
Cllr Tim Swinyard  
Cllr Caryl Sydney Smith  
Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.