


Notice of a virtual meeting of  
**WEST SWINDON PARISH COUNCIL**  
to be held ONLINE on **Monday 22 February 2021** at **7.00pm**

**ZOOM details:** Meeting ID: **825 8278 4190** Passcode: **2468**

  
Parish Manager

**AGENDA**

**Public Questions, Comments or Representations** (20 mins)  
If you are unable to access the meeting online, you can ask for a question to be raised on your behalf

1. **Apologies**

To receive and approve Apologies for Absence

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14<sup>th</sup> May 2019.

3. **Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meetings held on Monday 25 January 2021.

4. **Minutes of the Planning & Environment Committee**

To confirm and adopt the minutes of the Planning & Environment Committee held on Monday 08 February 2021

5. **Minutes of the Finance and Staffing Committee**

To receive Recommendation (Minute 648) that expenditure for January 21 of 43 Payments totalling £43,295.26 be approved

To receive Recommendation (Minute 650) that Council approves the appointment of Key Security for the supply and installation of an intruder alarm network up to value of £6,000.

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Monday 08 February 2021

6. **Minutes of the Leisure & Amenities Committee**

To receive Recommendation (Minute 654) that the appointment of Clark Kent Contractors Ltd forms the initial recommendation from this Committee, subject to a presentation by company representatives to Council and queries being resolved. (Agenda Item 7)

To confirm and adopt the minutes of the Leisure & Amenities Committee held on Wednesday 10 February 2021.

7. **Presentation: Clark Kent Contractors Ltd BMX Proposal**  
To receive a presentation from the shortlisted company identified by the Leisure & Amenities Committee to design and install a BMX pump track at Rivermead. (Design and report attached).
8. **Update from the Parish Council Chair**  
To receive a verbal update from Cllr Nigel Gibbons (Chair)
9. **Update from Swindon Borough Councillors**  
To receive verbal updates and information from Swindon Borough Councillors present.
10. **Updates from Parish Council Representatives**  
To receive updates from Parish Councillors.
11. **Service Delivery/Depot Update**  
To receive a verbal update on progress regarding the lease of Unit 25, Westmead Industrial Estate.

**Date of next meeting: Monday 29 March 2021 7.00 pm**

**Members of the West Swindon Parish Council:**

Cllr Umar Ali	Cllr Timothy Makofu
Cllr Mike Burtenshaw	Cllr Nick Martin
Cllr Steph Exell	Cllr Mary Martin
Cllr Simon Firth	Cllr Trish Philpot
Cllr Suresh Gattapur	Cllr Tim Swinyard
Cllr Nigel Gibbons	Cllr Caryl Sydney Smith
Cllr Geoff Gould	Cllr Keith Williams
Cllr Prakash Khaitan	

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

**Access Instructions:**

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*You can view the meeting using video and audio (so we can see and hear you) or just audio. Zoom will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question. After public questions you will be 'muted' so that you can listen and observe the meeting but you will not be participating. Any queries, please contact the parish office on 07470652137.*