

Notice of an **online** meeting of the  
**WEST SWINDON PARISH COUNCIL**  
to be held on **Monday 18th May 2020 at 7.00pm**  
*Zoom Meeting ID: 750 241 1316*  
*Password: 2468*

  
Parish Manager

**AGENDA**

**Public Questions, Comments or Representations - 20 minutes**

If you are unable to access the meeting online, you can email or telephone and ask for a question to be raised on your behalf.

1. **Apologies**  
To receive and approve Apologies for Absence.
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14<sup>th</sup> May 2019.
3. **Minutes of the previous meetings**  
To confirm as a true record the minutes of the Parish Council meeting held on Monday 27th April 2020.
4. **Minutes of the Planning & Environment Committee**  
To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Wednesday 06 May 2020
5. **Minutes of the Finance & Staffing Committee**  
To confirm and adopt the minutes of the Finance & Staffing Committee meeting held on Wednesday 06 May 2020
6. **Update from the Parish Council Chair**  
To receive a verbal update from the Chair of the Parish Council.
7. **Updates from Parish Councillors**  
To receive updates from any Parish Councillors since the last Full Council Meeting.
8. **Update from Swindon Borough Councillors**  
To receive verbal updates and information from Swindon Borough Councillors present.

9. **Grant Application**

To receive a grant application for £480 from Swindon Scrapstore (copies attached).

10. **Covid-19 Update**

To receive a report setting out a summary of the Government's Recovery Strategy – already circulated (copy attached).

11. **Update from the Services Working Party**

To receive an update from the Services Working Party regarding mowing fleet considerations (confidential copy attached)

12. **Admission of Public and Press**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

*Reason: Staffing and contracting matters*

13. **Future Staffing & Contracting Arrangements**

To discuss matters relating to future staffing and resources needs for the Parish Council

**Access Instructions:**

*To access this meeting, you need to open up Zoom on a phone, tablet, computer or laptop [www.zoom.us](http://www.zoom.us) Once you have opened Zoom, you want to 'Join A Meeting'. You need the meeting ID and the password to access this meeting. These are found at the top of this Agenda.*

*You can view the meeting using video and audio (so we can see and hear you) or just audio. Zoom will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question. After public questions you will be 'muted' so that you can listen and observe the meeting but you will not be participating. Any queries, please contact the parish office.*

**Date of next meeting: Monday 29th June 2020 7.00 pm**

**Members of the West Swindon Parish Council:**

Cllr Umar Ali  
Cllr Mike Burtenshaw  
Cllr Steph Exell  
Cllr Simon Firth  
Cllr Suresh Gattapur  
Cllr Nigel Gibbons (Chair)  
Cllr Geoff Gould  
Cllr Prakash Khaitan  
Cllr Timothy Makofu  
Cllr Nick Martin (Vice Chair)  
Cllr Mary Martin  
Cllr Trish Philpot  
Cllr Tim Swinyard  
Cllr Caryl Sydney Smith  
Cllr Keith Williams

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.*