

Notice of an **online** meeting of the  
**WEST SWINDON PARISH COUNCIL**  
to be held remotely on **Monday 27th July 2020** at **7.00pm**

*Zoom Meeting ID: 840 2844 9634*  
*Password: 2468*

  
Parish Manager

**AGENDA**

**Public Questions, Comments or Representations - 20 minutes**

If you are unable to access the meeting online, you can email or telephone and ask for a question to be raised on your behalf.

**1. Apologies**

To receive and approve Apologies for Absence.

**2. Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14<sup>th</sup> May 2019.

**3. Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meetings held on Monday 29 June 2020

**4. Minutes of the Planning & Environment Committee**

To receive Recommendation (Minute 439.) that tools are purchased at a cost of £5895.00

To confirm and adopt the minutes of the Planning & Environment Committee meeting held on Monday 13 July 2020

**5. Minutes of the Finance & Staffing Committee**

To receive Recommendation (Minute 446.) that 7 payments totalling £147,015.84 be approved.

To confirm and adopt the minutes of the Finance & Staffing Committee meeting held on Monday 13 July 2020

**6. Minutes of the Leisure & Amenities Committee**

To confirm and adopt the minutes of the Leisure & Amenities Committee held on Wednesday 15 July 2020.

**7. Update from the Parish Council Chair**

To receive a verbal update from the Chair of the Parish Council.

**8. Updates from Parish Councillors**

To receive updates from any Parish Councillors since the last Full Council Meeting.

**9. Updates from Swindon Borough Councillors**

To receive updates from any Borough Councillors since the last Full Council Meeting.

**10. Update on Play Areas**

To receive a verbal update on play area refurbishment

**11. Insurance Amendments**

To consider and approve quotes for additional insurance to cover new liabilities for staffing, vehicles and machinery (copy attached)

**12. Service Transfer Update**

To receive a verbal update on progress regarding service transfer to date

**Date of next meeting: Monday 24th August 2020 7.00 pm**

**Access Instructions:**

*To access this meeting, you need to open up Zoom on a phone, tablet, computer or laptop [www.zoom.us](http://www.zoom.us) Once you have opened Zoom, you want to 'Join A Meeting'. You need the meeting ID and the password to access this meeting. These are found at the top of this Agenda.*

*You can view the meeting using video and audio (so we can see and hear you) or just audio. Zoom will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question. After public questions you will be 'muted' so that you can listen and observe the meeting but you will not be participating. Any queries, please contact the parish office.*

**Members of the West Swindon Parish Council:**

Cllr Umar Ali  
Cllr Mike Burtenshaw  
Cllr Steph Exell  
Cllr Simon Firth  
Cllr Suresh Gattapur  
Cllr Nigel Gibbons (Chair)  
Cllr Geoff Gould  
Cllr Prakash Khaitan  
Cllr Timothy Makofu  
Cllr Nick Martin (Vice Chair)  
Cllr Mary Martin  
Cllr Trish Philpot  
Cllr Tim Swinyard  
Cllr Caryl Sydney Smith  
Cllr Keith Williams

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.*