

Notice of a meeting of
WEST SWINDON PARISH COUNCIL
to be held ONLINE on **Monday 24th August 2020** at **7.00pm**
ZOOM details: Meeting ID: 854 4130 7455 Passcode: 2468


Parish Manager

AGENDA

Public Questions, Comments or Representations (20 mins)
If you are unable to access the meeting online, you can ask for a question to be raised on your behalf

1. **Apologies**
To receive and approve Apologies for Absence
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14th May 2019.
3. **Minutes of the previous meetings**
To confirm as a true record the minutes of the Parish Council meeting held on Monday 27 July 2020.
4. **Update from Swindon Borough Councillors**
To receive verbal updates and information from Swindon Borough Councillors present.
5. **Updates from Parish Council Representatives**
To receive updates from any Councillors who have represented the West Swindon Parish Council since the last Full Council Meeting.
6. **Grant Review – West Swindon Library**
To receive a communication from West Swindon Library regarding proposed changes to the delivery of library services (copy attached)
7. **Review of Property and Assets**
To review the Asset Register 2019-20 (copy attached)
8. **Annual Audit of the Accounts 2019-20**
To receive a final report for Auditing Solutions Ltd in review of the annual accounts (copy attached).
9. **Year End Accounts 2019-20 – Annual Governance Statement**
To approve the Annual Governance Statement as part of the 2019-20 Annual Return (copy attached)

10. Year End Accounts 2019-20 – Accounting Statement

To approve the Year End Accounts 2019-2020 and the Accounting Statement as part of the 2019-20 Annual Return (copies attached)

11. Service Transfer Update

To receive an update on progress with the service transfer and creation of an in-house delivery team. To consider future depot options/office space.

Date of next meeting: Monday 28 September 2020 7.00 pm

Members of the West Swindon Parish Council:

Cllr Umar Ali
Cllr Mike Burtenshaw
Cllr Steph Exell
Cllr Simon Firth
Cllr Suresh Gattapur
Cllr Nigel Gibbons
Cllr Geoff Gould
Cllr Prakash Khaitan
Cllr Timothy Makofu
Cllr Nick Martin
Cllr Mary Martin
Cllr Trish Philpot
Cllr Tim Swinyard
Cllr Caryl Sydney Smith
Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:

*You need to open up Zoom on a phone, tablet, computer or laptop www.zoom.us
Once you have opened Zoom, you want to 'Join A Meeting'. You need the meeting ID and the password to access this meeting. These are found at the top of this Agenda.*

You can view the meeting using video and audio (so we can see and hear you) or just audio. Zoom will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question. After public questions you will be 'muted' so that you can listen and observe the meeting but you will not be participating. Any queries, please contact the parish office.