

Notice of a virtual meeting of  
**WEST SWINDON PARISH COUNCIL**  
to be held ONLINE on **Monday 28th September 2020 at 7.00pm**  
**ZOOM details:** Meeting ID: **885 6047 9139** Passcode: 2468

  
Parish Manager

### **AGENDA**

#### **Public Questions, Comments or Representations (20 mins)**

If you are unable to access the meeting online, you can ask for a question to be raised on your behalf

1. **Apologies**  
To receive and approve Apologies for Absence
2. **Declarations of Interest & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14<sup>th</sup> May 2019.
3. **Minutes of the previous meetings**  
To confirm as a true record the minutes of the Parish Council meeting held on Monday 24 August 2020.
4. **Minutes of the Planning & Environment Committee**  
To confirm and adopt the minutes of the Leisure & Amenities Committee held on Wednesday 02 September 2020
5. **Minutes of the Finance and Staffing Committee**  
To receive Recommendation (Minute 490) that the Payment Schedule for July/August 20 of twenty-nine payments totalling **£ 226,434.92** be approved.  
  
To receive Recommendation (Minute 492) that the Councillors Allowances are reviewed prior to the next scheduled elections and in the meantime, an increase of 0.7% be applied to the annual allowance for the next municipal year.  
  
To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Wednesday 2 September 2020.
6. **Minutes of the Leisure & Amenities Committee**  
To confirm and adopt the minutes of the Leisure & Amenities Committee held on Thursday 10 September 2020.
7. **Update from the Parish Council Chair**  
To receive a verbal update from Cllr Nigel Gibbons (Chair)
8. **Update from Swindon Borough Councillors**  
To receive verbal updates and information from Swindon Borough Councillors present.

**9. Updates from Parish Council Representatives**

To receive updates from any Councillors who have represented the West Swindon Parish Council since the last Full Council Meeting.

**10. Grant Report**

To receive a report setting out grant applications to West Swindon Parish Council (copy attached)

**11. Kickstart – Job Placements**

To receive a report to consider an opportunity for job placements (report attached)

**12. Planning Consultations**

To receive a report summarising national consultation on planning related legislation: including Planning for the Future (White Paper 2020) (report attached, consultation documents already circulated).

**13. Services Working Party & Service Delivery**

To receive a verbal update from members of the Services Working Party and a verbal update on the Parish team's service delivery.

**Date of next meeting: Monday 26 October 2020 7.00 pm**

**Members of the West Swindon Parish Council:**

Cllr Umar Ali  
Cllr Mike Burtenshaw  
Cllr Steph Exell  
Cllr Simon Firth  
Cllr Suresh Gattapur  
Cllr Nigel Gibbons  
Cllr Geoff Gould  
Cllr Prakash Khaitan  
Cllr Timothy Makofu  
Cllr Nick Martin  
Cllr Mary Martin  
Cllr Trish Philpot  
Cllr Tim Swinyard  
Cllr Caryl Sydney Smith  
Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

**Access Instructions:**

*You need to open up Zoom on a phone, tablet, computer or laptop [www.zoom.us](http://www.zoom.us) Once you have opened Zoom, you want to 'Join A Meeting'. You need the meeting ID and the password to access this meeting. These are found at the top of this Agenda.*

*You can view the meeting using video and audio (so we can see and hear you) or just audio. Zoom will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question. After public questions you will be 'muted' so that you can listen and observe the meeting but you will not be participating. Any queries, please contact the parish office.*