

Notice of a virtual meeting of
WEST SWINDON PARISH COUNCIL
to be held ONLINE on **Monday 29 March 2021** at **7.00pm**

ZOOM details: Meeting ID: **893 8510 6492** Passcode: **2468**


Parish Manager

AGENDA

Public Questions, Comments or Representations (20 mins)
If you are unable to access the meeting online, you can ask for a question to be raised on your behalf

1. **Apologies**

To receive and approve Apologies for Absence

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 14th May 2019.

3. **Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meetings held on Monday 22 February 2021.

- presentation of percentage increase on the Precept discussion

4. **Minutes of the Planning & Environment Committee**

To confirm and adopt the minutes of the Planning & Environment Committee held on Wednesday 10 March 2021

5. **Minutes of the Finance and Staffing Committee**

To receive Recommendation (Minute 688) that expenditure for February 21 of 26 Payments totalling £53,191.85 be approved

To receive Recommendation (Minute 690) that Council approves the purchase of a Timberwolf TW160PH wood chipper as quoted by Lister Wilder at £10,850.

To receive Recommendation (Minute 691) that Council approves the renewal of its insurance cover (non vehicle) with WPS Insurance as quoted at £5,860.59 subject to amending the contents cover.

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Wednesday 10 March 2021

Minutes of the Leisure & Amenities Committee

6. To confirm and adopt the minutes of the Leisure & Amenities Committee held on Monday 15 March 2021.
8. **Update from the Parish Council Chair**
To receive a verbal update from Cllr Nigel Gibbons (Chair)
9. **Update from Swindon Borough Councillors**
To receive verbal updates and information from Swindon Borough Councillors present.
10. **Updates from Parish Council Representatives**
To receive updates from Parish Councillors.
11. **Meeting Protocols**
To consider and review attendance at meetings and future plans (copy attached)
12. **Annual Parish Meeting**
To consider plans for the Annual Parish Meeting Monday 26 April 2021
13. **Subscription Renewal**
To confirm ongoing subscription/membership of WALC/NALC (copy to follow)
14. **Grant Application – Crimestoppers**
To consider a grant application from Crimestoppers (copy attached)
15. **Service Delivery/Depot Update**
To receive a verbal update on progress regarding the new depot/office, Unit 25, Westmead Industrial Estate (copy attached).

Members of the West Swindon Parish Council:

Cllr Umar Ali	Cllr Timothy Makofu
Cllr Mike Burtenshaw	Cllr Nick Martin
Cllr Steph Exell	Cllr Mary Martin
Cllr Simon Firth	Cllr Trish Philpot
Cllr Suresh Gattapur	Cllr Tim Swinyard
Cllr Nigel Gibbons	Cllr Caryl Sydney Smith
Cllr Geoff Gould	Cllr Keith Williams
Cllr Prakash Khaitan	

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:

*You need to open up Zoom on a phone, tablet, computer or laptop www.zoom.us
Once you have opened Zoom, you want to 'Join A Meeting'. You need the meeting ID and the password to access this meeting. These are found at the top of this Agenda.*

You can view the meeting using video and audio (so we can see and hear you) or just audio. Zoom will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question. After public questions you will be 'muted' so that you can listen and observe the meeting but you will not be participating. Any queries, please contact the parish office on 07470652137.