

Notice of a meeting of
WEST SWINDON PARISH COUNCIL
Monday 29 November 2021 at 7.00 pm

to be held at: Unit 25 Westmead Industrial Estate, SN5 7YT or
Online **ZOOM** details: *Meeting ID:* 826 0272 8690 *Passcode:* 2468



Parish Manager

AGENDA

**Presentation: Keith Phillips Digital Writes Re:Digital Arts
Projects in West Swindon**

Public Questions, Comments or Representations (20 mins)
If you are unable to attend the meeting in person or online, you can
ask for a question to be raised on your behalf

1. **Welcome & Introductions**
2. **Declarations of Interest & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2021.
3. **Minutes of the previous meetings**
To confirm as a true record the minutes of the Parish Council meeting held on Monday 25 October 2021.
4. **Minutes of the Planning & Environment Committee**
To confirm and adopt the minutes of the Planning & Environment Committee held on Wednesday 3 November 2021
5. **Minutes of the Finance and Staffing Committee**
To receive Recommendation (Minute 178) that expenditure for October 21 of 47 Payments totalling **£55,355.17** be approved

To receive Recommendation (Minute 183) that the role and grading review for Operations Supervisor be approved.

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Wednesday 3 November 2021
6. **Minutes of the Leisure & Amenities Committee**
To confirm and adopt the minutes of the Leisure & Amenities Committee held on Monday 08 November 2021.

7. **Update from Swindon Borough Councillors**
To receive verbal updates and information from Swindon Borough Councillors present.
8. **Updates from Parish Council Representatives**
To receive updates from Parish Councillors.
9. **Presentation: AbbyP PR**
To receive a summary and update from AbbyP PR
10. **Proposal - Feedback from Communications Working Party**
To receive feedback and recommendations (copy attached)
11. **Swindon Independent Remuneration Panel – Recommendations on Councillor Allowances**
To receive a report and recommendations (copies attached)
12. **West Wheels Pump Track**
To receive an update report and recommendations from the Pump Track Working Party (copy attached)
13. **Artificial Sports Pitches – as requested by Cllr Mike Burtenshaw**
To consider a report on artificial sports pitch availability in West Swindon (copy attached)
14. **Staffing and Recruitment Update**
To receive and approve Recommendation (Minute 183) from the Finance & Staffing Committee.

Date of next meeting: Monday 20 December 2021 7.00 pm

Members of the West Swindon Parish Council:

Cllr Umar Ali	Cllr Timothy Makofu
Cllr Mike Burtenshaw	Cllr Nick Martin
Cllr Steph Exell	Cllr Mary Martin
Cllr Suresh Gattapur (Vice Chair)	Cllr Trish Philpot
Cllr Nigel Gibbons (Chair)	Cllr Nandini Singh
Cllr Geoff Gould	Cllr Tim Swinyard
Cllr Prakash Khaitan	Cllr Caryl Sydney Smith
	Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:

For online access, you need to open Zoom on a phone, tablet, computer or laptop www.zoom.us Once you are in Zoom, you want to 'Join A Meeting'. You need the meeting ID and the password to access this meeting. These are found at the top of this Agenda. You can view the meeting using video and audio (so we can see and hear you) or just audio. Zoom will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question. After public questions you will be 'muted' so that you can listen and observe the meeting. Any queries, please contact the parish office (01793) 299399.