

Dear Councillor

You are formally summoned to a meeting of
WEST SWINDON PARISH COUNCIL
Monday 24 January 2022 at 7.00 pm
Unit 25 Westmead Industrial Estate, SN5 7YT
Online: Zoom Meeting ID 816 7511 1196 Passcode: 2468



Parish Manager

AGENDA

Public Questions, Comments or Representations (20 mins)

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

1. **Welcome & Introductions**

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2021.

3. **Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meeting held on Monday 29 November 2021.

To confirm as a true record the minutes of the Parish Council meeting held on Monday 13 December 2021

4. **Minutes of the Planning & Environment Committee**

To confirm and adopt the minutes of the Planning & Environment Committee held on Wednesday 8 December 2021

To confirm and adopt the minutes of the Planning & Environment Committee held on Monday 10th January 2022.

5. **Minutes of the Finance and Staffing Committee**

To receive Recommendation (Minute 215) that expenditure for November 21 of 64 Payments totalling **£49,180.98** be approved

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Wednesday 8 December 2021

To receive Recommendation (Minute 240) that expenditure for December 21 of Payments totalling **£78,587.07** be approved

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Monday 10 January 2022

6. **Minutes of the Leisure & Amenities Committee**

To confirm and adopt the minutes of the Leisure & Amenities Committee held on Monday 13 December 2021.

To receive recommendation (Minute. 223) that the Parish Council purchases the Bess Road Toddler Play Area equipment from Proludic: Total supply incl. discount £15,998.00

To confirm and adopt the minutes of the Leisure & Amenities Committee held on Wednesday 12 January 2022.

7. **Update from Swindon Borough Councillors**

To receive verbal updates and information from Swindon Borough Councillors present.

8. **Updates from Parish Council Representatives**

To receive updates from Parish Councillors.

9. **Update from Communications Working Party**

To receive a brief verbal update on progress from the Communications Working Party

10. **Budget and Parish Precept Demand 2022-2023**

To receive and review draft budget proposals for 2022-23 (copy attached) and to approve the Parish Council's Precept Demand for 2022-2023 at

11. **Swindon Borough Council – estate responsibilities**

To have a verbal discussion on Swindon Borough Council estate management

Date of next meeting: Monday 28 February 2022 7.00 pm

Members of the West Swindon Parish Council:

| | |
|-----------------------------------|-------------------------|
| Cllr Umar Ali | Cllr Timothy Makofu |
| Cllr Mike Burtenshaw | Cllr Nick Martin |
| Cllr Steph Exell | Cllr Mary Martin |
| Cllr Suresh Gattapur (Vice Chair) | Cllr Trish Philpot |
| Cllr Nigel Gibbons (Chair) | Cllr Nandini Singh |
| Cllr Geoff Gould | Cllr Tim Swinyard |
| Cllr Prakash Khaitan | Cllr Caryl Sydney Smith |
| | Cllr Keith Williams |

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:

For online access, you need to open Zoom on a phone, tablet, computer or laptop www.zoom.us Once you are in Zoom, you want to 'Join A Meeting'. You need the meeting ID and the password to access this meeting. These are found at the top of this Agenda. You can view the meeting using video and audio (so we can see and hear you) or just audio. Zoom will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question. After public questions you will be 'muted' so that you can listen and observe the meeting. Any queries, please contact the parish office (01793) 299399.

