

Notice of a meeting of
WEST SWINDON PARISH COUNCIL
Monday 28 February 2022 at 7.00 pm
Unit 25 Westmead Industrial Estate, SN5 7YT
Online: Zoom Meeting ID: 889 0766 2869 Passcode: 2468


Parish Manager

AGENDA

Public Questions, Comments or Representations (20 mins)

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

1. **Welcome & Introductions**

2. **Declarations of Interest & Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 24 May 2021.

3. **Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meeting held on Monday 24 January 2022.

4. **Minutes of the Planning & Environment Committee**

To confirm and adopt the minutes of the Planning & Environment Committee held on Monday 07 February 2022

5. **Minutes of the Finance and Staffing Committee**

To receive Recommendation (Minute 279) that expenditure for January 2022 of 59 Payments totalling **£45,783.43** be approved

To receive Recommendation (Minute 281) that pending prices from other quotes, that outline approval is given for purchase of a new mower and flail attachment with a limit of £30,000 (excl. VAT) for total expenditure be approved

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Monday 07 February 2022

6. **Minutes of the Leisure & Amenities Committee**

To receive and approve recommendation (Minute. 223) from the Communications Working Party

To confirm and adopt the minutes of the Leisure & Amenities Committee held on Wednesday 09 February 2022.

7. **Presentation: BEST: Be A Better You**

To receive a presentation and consider a grant application from BEST totalling £2640.

8. **Update from West Swindon Parish Council - Chair**

To receive verbal updates and information from Cllr Nigel Gibbons

9. **Update from Swindon Borough Councillors**

To receive verbal updates and information from Swindon Borough Councillors present.

10. **Updates from Parish Council Representatives**

To receive updates from Parish Councillors.

11. **Insurance Renewal**

To receive and consider an outline insurance renewal for 2022-23 (copy attached)

12. **Small Grant Offer**

To note and approve a small grant offer from Great Western Community Forest (copy attached)

13. **Admission of Public and Press**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: Staffing

To receive and consider a report regarding staff training and increments (copy attached)

Date of next meeting: Monday 28 March 2022 7.00 pm

Members of the West Swindon Parish Council:

Cllr Umar Ali	Cllr Timothy Makofu
Cllr Mike Burtenshaw	Cllr Nick Martin
Cllr Steph Exell	Cllr Mary Martin
Cllr Suresh Gattapur (Vice Chair)	Cllr Trish Philpot
Cllr Nigel Gibbons (Chair)	Cllr Nandini Singh
Cllr Geoff Gould	Cllr Tim Swinyard
Cllr Prakash Khaitan	Cllr Caryl Sydney Smith
	Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

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