

Dear Councillor

You are formally summoned to attend a meeting of  
**WEST SWINDON PARISH COUNCIL**  
**Monday 25 July 2022 at 6.00 pm**  
**Unit 25 Westmead Industrial Estate, SN5 7YT**  
**Online: Zoom Meeting ID: 889 0648 3200 Passcode: 2468**



Parish Manager

### **AGENDA**

#### **Public Questions, Comments or Representations (20 mins)**

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

#### **1. Welcome & Declarations of Interest/Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 23 May 2022.

#### **3. Minutes of the previous meetings**

To confirm as a true record the minutes of the Annual Parish Council meeting held on Monday 27 June 2022.

#### **4. Minutes of the Planning, Leisure & Environment Committee**

To confirm and adopt the minutes of the Planning, Leisure & Environment Committee held on Monday 11 July 2022

#### **5. Minutes of the Finance and Staffing Committee**

To receive Recommendation (Minute 58) that expenditure for June 2022 of 50 payments listed above totalling **£78,527.59** be approved.

To receive Recommendation (Minute 61) that the pay award for 2022-23 is agreed at 3% or to match the national pay award if it is agreed above 3%.

To confirm and adopt the minutes of the Finance and Staffing Committee meeting held on Wednesday 13 July 2022.

#### **7. Update from Swindon Borough Councillors**

To receive verbal updates and information from Swindon Borough Councillors present.

#### **8. Updates from Parish Council Representatives**

To receive verbal updates from Parish Councillors.

## 9. Vehicle Insurance Renewal

To receive a renewal quote from James Hallam Ltd for vehicle insurance 22-23 (copy to follow)

## 10. Small Tractor Quotes

To receive purchase quotes for small tractor and side arm (copy to follow)

## 11. Play Area Update

To receive an update on play areas (copy to follow)

## 12. Admission of Public and Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

*Reason: Planning Op. London Bridge*

To receive a report setting out considerations for Op. London Bridge (copy to follow)

**Date of next meeting: Monday 22 August 2022 6.00 pm**

### **Members of the West Swindon Parish Council:**

Cllr Umar Ali	Cllr Timothy Makofu
Cllr Mike Burtenshaw	Cllr Nick Martin
Cllr Steph Exell	Cllr Mary Martin
Cllr Suresh Gattapur (Vice Chair)	Cllr Trish Philpot
Cllr Nigel Gibbons (Chair)	Cllr Nandini Singh
Cllr Geoff Gould	Cllr Tim Swinyard
Cllr Prakash Khaitan	Cllr Caryl Sydney Smith
	Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

### **Access Instructions:**

*For online access, you need to open Zoom on a phone, tablet, computer or laptop [www.zoom.us](http://www.zoom.us) Once you are in Zoom, you want to 'Join A Meeting'. You need the meeting ID and the password to access this meeting. These are found at the top of this Agenda. You can view the meeting using video and audio (so we can see and hear you) or just audio. Zoom will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question. After public questions you will be 'muted' so that you can listen and observe the meeting. Any queries, please contact the parish office (01793) 299399.*