



## **WEST SWINDON PARISH COUNCIL**

### **FINANCE & STAFFING COMMITTEE**

held on **WEDNESDAY 09 NOVEMBER 2022** at **6.00 pm**

**Unit 25 Westmead Industrial Estate, SN5 7YT**

Online through Microsoft Teams – see below.

1. **Introduction & Declarations Of Interest/Applications For Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 23 May 2022.
2. **Bank Statements**  
To receive and note a Bank Statement for October 2022 (attached) and month end bank reconciliation (copy attached)
3. **Payments Schedule**  
To receive and approve a payments schedule for October 2022 (copy attached)
4. **Future Premises Update**  
To receive and note for information a verbal update on potential sites for future use
5. **Swindon Borough Council Lease Update**  
To receive and note a verbal update on progress re: Swindon Borough Council deed/leases for information
6. **Review of Reserves**  
To review and note proposed Reserves as at 31.03.2023 (copy attached)
7. **Review of progress on Backlands** (as requested by Cllr Geoff Gould)  
For discussion.
8. **Treasury Deposit Account**  
To consider opening a Treasury Deposit Account with Barclays (note attached)
9. **Admission of Public and Press**  
To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.  
*Reason: a) Budget Setting b) Staff salaries/increments/annual arrangements*

### **Future Budget Update**

To receive a 2023-24 budget update to consider for future budget setting (copy attached)

### **Staffing Matters**

To receive a copy of the NALC paycales for 2022-23 confirming the national pay award, and to receive report setting out staff increment/annual leave arrangements for approval (copy attached)

**Date of next meeting: Wednesday 14 December 2022**

**Members of the Finance & Staffing Committee:**

Mike Burtenshaw Tim Makofu Geoff Gould Mary Martin (Vice Chair) Suresh Gattapur

Nick Martin Nigel Gibbons (Chair) Caryl Sydney Smith Prakash Khaitan

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

**Access Instructions:**

To access this meeting online, you need to use Microsoft Teams using the links below

## Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 352 670 316 811

Passcode: xTM3kH

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Any queries, please contact the parish office 01793 299399 or [enquiries@westswindon-pc.gov.uk](mailto:enquiries@westswindon-pc.gov.uk)