

Dear Councillor

You are formally summoned to attend a meeting of  
**WEST SWINDON PARISH COUNCIL**  
**Monday 21 November 2022 at 6.00 pm**  
**Unit 25 Westmead Industrial Estate, SN5 7YT**  
**Online: Teams Meeting – link below**



Parish Manager

### **AGENDA**

#### **Public Questions, Comments or Representations (20 mins)**

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

#### **1. Welcome & Declarations of Interest/Applications for Dispensation**

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 23 May 2022.

#### **2. Minutes of the previous meetings**

To confirm as a true record the minutes of the Parish Council meeting held on Monday 31 October 2022.

#### **3. Minutes of the Planning, Leisure & Environment Committee**

To confirm as a true record the minutes of Planning, Leisure & Environment Committee held on Monday 7 November 2022.

#### **4. Minutes of the Finance & Staffing Committee**

To receive Recommendation (Minute ref:141) that Full Council approves 50 payments for October 22 totalling £74,673.66 be approved.

To confirm as a true record the minutes of Finance & Staffing Committee held on Wednesday 9 November 2022.

#### **5. Update from Swindon Borough Councillors**

To receive verbal updates and information from Swindon Borough Councillors present.

#### **6. Updates from Parish Council Representatives**

To receive verbal updates from Parish Councillors.

#### **7. Christmas Community Event Update**

To receive a verbal update on plans for community Christmas arrangements.

## **8. Colliers – Westmead Industrial Estate Update**

For information: To receive a verbal update on plans to update the parking restrictions around the Depot.

## **9. Bus Changes**

For discussion: To consider changes to local bus services (resident email attached)

## **10. Youth Support**

For discussion: To receive verbal feedback from attendees of the West Swindon Community Safety Group regarding youth support.

## **11. Calendar of Meetings**

For Approval: To receive a revised calendar of meetings.

**Date of next meeting: Monday 19 December 2022 6.00 pm**

### **Members of the West Swindon Parish Council:**

Cllr Umar Ali	Cllr Timothy Makofu
Cllr Mike Burtenshaw	Cllr Nick Martin
Cllr Steph Exell	Cllr Mary Martin (Vice Chair)
Cllr Suresh Gattapur	Cllr Trish Philpot
Cllr Nigel Gibbons (Chair)	Cllr Nandini Singh
Cllr Geoff Gould	Cllr Tim Swinyard
Cllr Prakash Khaitan	Cllr Caryl Sydney Smith
	Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

### **Access Instructions:**

*For online access, you need to open the link below to access a Microsoft Teams invitation: You may need to download Teams – there is a link below to do this.*

## **Microsoft Teams meeting**

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 337 378 082 829

Passcode: L6u3fs

[Download Teams](#) | [Join on the web](#)