



WEST SWINDON PARISH COUNCIL

09 November 2022

Dear Councillor,

You are invited to attend a meeting of the
PLANNING, LEISURE & ENVIRONMENT COMMITTEE
to be held on **MONDAY 14 DECEMBER 2022** at **6.00 pm**
Unit 25 Westmead Ind Estate, Westlea, SN5 7YT
Online via Teams – see details below

A handwritten signature in black ink, appearing to read "Paula Harrison".

Paula Harrison
Parish Manager

AGENDA

Public Questions, Comments or Representations (**maximum of 20 minutes**).

1. **Welcome & Applications for Dispensation**
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 23 May 2022
2. **Christmas Event Update**
To receive verbal update on Westlea Fire Station Open Day
3. **Communications Working Party Update**
 - To receive an update and recommendation on the Parish Council's website development (copy attached)
 - For information: To receive a Facebook insights report (copy attached)
4. **Volunteer Groups Meeting (as requested by Cllr M Martin)**
For information: to receive feedback from an informal meeting of Clean and Green volunteer groups (copy attached)
5. **Bins**
For discussion: To note any changes or additions to public litter bins
6. **Play Equipment Analysis**
To note for information: A review of play areas within the Parish (report to follow)

7. Highways

To receive and consider information relating to

- safer school highways changes Langstone Way(copies attached)
- consultation on TRO for Ashworth Road

8. Planning Report

For consideration: To consider the planning applications and note decisions (report attached)

S/HOU/22/1691	Erection of a front porch	19 Silchester Way, Westlea SN5 7DY
S/HOU/22/1707	Erection of a 1.8m wall.	5 Feather Wood, Westlea SN5 7AG
S/HOU/22/1697	Erection of a single storey rear extension and single garage	15 Mildmay Close, Grange Park SN5 6HY
S/22/1650	Siting of a hot food trading van	Land At Rivermead Drive Rivermead Industrial Estate

Date of next meeting: Wednesday 11 January 2023

Members of the Planning, Leisure and Environment Committee:

Michael Burtenshaw	Nick Martin
Steph Exell	Trish Philpot
Nigel Gibbons	Nandini Singh
Prakash Khaitan	Tim Swinyard
Timothy Makofu (Vice Chair)	Caryl Sydney Smith (Chair)
Mary Martin	Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:

To access this meeting online, you need to use the invitation link below to open up Microsoft Teams. You can view the meeting using video and audio (so we can see and hear you) or just audio. Teams will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question.

After public questions you will be 'muted' so that you can listen and observe the meeting but you will not be participating. Any queries, please contact the parish office 01793 299399 or enquiries@westswindon-pc.gov.uk

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