



## WEST SWINDON PARISH COUNCIL

03 February 2023

Dear Councillor,

You are invited to attend a meeting of the  
**PLANNING, LEISURE & ENVIRONMENT COMMITTEE**  
to be held on **WEDNESDAY 08 FEBRUARY 2023** at **6.00 pm**  
at: Unit 25 Westmead Ind Estate, Westlea, SN5 7YT  
**Online** via Teams – see details below

Paula Harrison  
Parish Manager

### AGENDA

Public Questions, Comments or Representations (maximum of 20 minutes).

1. **Welcome & Applications for Dispensation**  
To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 23 May 2022
2. **Play Update**  
To receive a verbal update on activity relating to play area repairs and improvements
3. **Communications Update**  
For information:
  - To receive a Facebook progress report (copy attached)
  - To consider electric van copywriting (copy attached)
  - Website development update
4. **Post Office Feedback**  
For information: To receive a communication regarding West Swindon Post Office (copy attached)
5. **Elections – Photo ID**  
For information: To receive information relating to publicity on photo id requirement for May elections (attached)

## 6. **Planning Report**

For consideration: To consider the planning applications and note decisions (report attached)

S/HOU/23/0061	Erection of a single storey side extension	19 Plattes Close, Shaw SN5 5SA
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### **Members of the Planning, Leisure and Environment Committee:**

Michael Burtenshaw	Nick Martin
Steph Exell	Trish Philpot
Nigel Gibbons	Nandini Singh
Prakash Khaitan	Tim Swinyard
Timothy Makofu (Vice Chair)	Caryl Sydney Smith (Chair)
Mary Martin	Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

### **Access Instructions:**

To access this meeting online, you need to use the invitation link below to open up Microsoft Teams. You can view the meeting using video and audio (so we can see and hear you) or just audio. Teams will prompt you for your preferences and you can turn sound and video on or off. During public question time you will be invited to ask a question.

After public questions you will be 'muted' so that you can listen and observe the meeting but you will not be participating. Any queries, please contact the parish office 01793 299399 or [enquiries@westswindon-pc.gov.uk](mailto:enquiries@westswindon-pc.gov.uk)

## Microsoft Teams meeting

**Join on your computer, mobile app or room device**

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Meeting ID: 336 248 330 338

Passcode: EMVDee

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