

Dear Councillor

You are formally summoned to attend a meeting of

FULL COUNCIL

Monday 30th October 2023 at 6.45 pm

Toothill Church, Dunwich Drive, SN5 8SX



Parish Manager

AGENDA

Public Questions, Comments or Representations (20 mins)

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

1. Welcome & Declarations of Interest/Applications for Dispensation

To receive any Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 22 May 2023.

2. Minutes of the last Meeting

To receive Minutes from the last meeting, the Parish Council meeting held on Monday 18 September 2023 for approval and adoption

3. Minutes of the Finance & Staffing Committee

To receive Recommendation (Minute 99) that 44 payments totalling **£114,142.60** be approved

To receive Minutes from the Finance & Staffing Committee held on Monday 18 September 2023 for approval and adoption

4. Minutes of the Planning, Leisure and Environment Committee

To receive Recommendation (Minute 117) that the allotment fees should increase by 10%

To receive Recommendation (Minute 118) that the following grant awards be offered

- £1,000 Swindon Hardship Fund – West Swindon residents only
- £4,731 West Swindon Family Project
- £3,702 Toothill The Hub – electronic till purchase only

To receive Minutes from the Planning, Leisure & Environment Committee held on Monday 02 October 2023 for approval and adoption.

5. Update from Swindon Borough Councillors

To receive verbal updates and information from Swindon Borough Councillors present.

6. Update from West Swindon Parish Councillors

To receive verbal updates and information from West Swindon Parish Councillors present.

7. Standing Orders Review

To review West Swindon Parish Council's Standing Orders provision in relation to recording the submission of apologies and absence from meetings (report attached)

8. Parish Council Services Update

- To receive an update on West Swindon Parish Council's delivery of services for November 2023 (copy attached)
- To receive a draft discussion document from Brian Pinchbeck, Corporate Director Inclusive Economy & Sustainability (copy attached)

9. Precept Planning

To receive a report for information regarding the process for determining the annual Precept demand (copy attached)

10. Swindon Borough Council Election Cycles Consultation

To receive a Consultation document consulting on changes to the Election Cycles (copy attached) for discussion.

11. External Auditors Report

To note the External Auditors Report (copy attached)

12. Parish Building

To discuss and the use of the Parish Offices by Councillors.

Date of next meeting: Monday 27 November 6.45 pm

Members of the Council:

- *Cllr Junab Ali (Chair)*
- *Cllr Peter Bates*
- *Cllr Mustafa Dayan*
- *Cllr Mustafa Ertas*
- *Cllr Suresh Gattapur*
- *Cllr Leon Grother*
- *Cllr Rose Llewellyn (Vice Chair)*
- *Cllr Tim Makofu*
- *Cllr Trish Philpot*
- *Cllr Graham Philpot*
- *Cllr Nandini Singh*
- *Cllr Andrew Swinyard*
- *Cllr Caryl Sydney Smith*
- *Cllr Keith Williams*
- *Cllr Sean Wilson*

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Access Instructions:

The Parish Committee meetings are open to the public at the address above. Each meeting includes public question time at the start of the meeting.