



06 December 2023

Dear Councillor

You are invited to attend a meeting of  
**FINANCE & STAFFING COMMITTEE**  
**Monday 11<sup>th</sup> December 2023 at 6.00 pm**  
**Freshbrook Community Centre, Worsley Rd, SN5 8LY**

Parish Manager

### **AGENDA**

#### **Public Questions, Comments or Representations (20 mins)**

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

#### **1. Apologies & Declarations of Interest/Applications for Dispensation**

To receive any Apologies or Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 22 May 2023.

#### **2. Bank Statements**

To note: To receive Bank Statement for November 2023 (attached) and month end bank reconciliation for November (copy attached)

#### **3. Schedule of Payments**

For approval: To receive a payments schedule for November 2023 (report attached) and budget expenditure to date (report attached)

#### **4. Admission of Public and Press**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

*Reason: To discuss precept setting matters*

#### **5. Budget Report**

For consideration: to receive a report setting out considerations for the Parish precept 2024-25 (report attached)

Date of next meeting: Monday 22 January 2024 6.00 pm

**Members of the Finance & Staffing Committee:**

- Cllr Junab Ali (Chair)
- Cllr Mustafa Dayan
- Cllr Mustafa Ertas
- Cllr Leon Grother
- Cllr Rose Llewellyn (Vice Chair)
- Cllr Graham Philpot
- Cllr Sean Wilson
- Cllr Caryl Sydney Smith
- Cllr Keith Williams

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

**Access Instructions:**

**The Parish Committee meetings are open to the public at the address above. Each meeting includes public question time at the start of the meeting.**