



20 March 2024

**Notice of a meeting of the West Swindon Parish
FULL COUNCIL
Monday 25th March 2024 at 6.30 pm
Toothill Community Centre, Dunwich Drive, Swindon, SN5 8DH**

Parish Manager

AGENDA

Public Questions, Comments or Representations (20 mins)

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

1. Apologies & Declarations of Interest/Applications for Dispensation

To receive any Apologies and Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 22 May 2023.

2. Minutes of the last Meeting

To receive Minutes from the last meeting, the Parish Council meeting held on Monday 26 February 2024 for approval and adoption.

3. Minutes of the Finance & Staffing Committee

To receive Recommendation (Minute 223) that 39 Payments for January 2024 totalling £67,729.65 be approved.

To receive Minutes from the Finance & Staffing Committee held on Monday 26 February 2024 for approval and adoption

4. Minutes of the Planning, Leisure and Environment Committee

To receive Recommendation (Minute 234) that the Annual Parish Meeting be held separate to the Annual Parish Council meeting and a date to be confirmed.

To receive Recommendation (Minute 238) that the Council approves play expenditure on replacement equipment up to £30,000.

To receive Minutes from the Planning, Leisure & Environment Committee held on Monday 11th March 2024 for approval and adoption.

5. Grants Review

For approval: to receive a report setting out the new Grants Policy for 2024-25 (report attached)

6. Standing Orders Review

To receive the draft Standing Orders for 2024-25 for consideration and comment.

7. Internal Auditor Update

For information: To receive a report detailing the next Internal Audit (report attached).

8. Parish Council Services update

For information: to receive an update on the Parish Council's service delivery for March to April 2024 (report attached)

9. **Admission of Public and Press**

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason: To discuss future transfer of community buildings (report and letter attached)

Date of next meeting: Monday 29th April 2024 6.45 pm (venue to be confirmed)

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Members of the Council:

- *Cllr Junab Ali (Chair)*
- *Cllr Peter Bates*
- *Cllr Mustafa Dayan*
- *Cllr Mustafa Ertas*
- *Cllr Suresh Gattapur*
- *Cllr Leon Grother*
- *Cllr Rose Llewellyn (Vice Chair)*
- *Cllr Tim Makofu*
- *Cllr Trish Philpot*
- *Cllr Graham Philpot*
- *Cllr Nandini Singh*
- *Cllr Andrew Swinyard*
- *Cllr Caryl Sydney Smith*
- *Cllr Keith Williams*
- *Cllr Sean Wilson*

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Access Instructions:

The Parish Committee meetings are open to the public at the address above. Each meeting includes public question time at the start of the meeting.