



24 April 2024

**Notice of a meeting of the West Swindon Parish
FULL COUNCIL**

Monday 29th April 2024 at 6.30 pm

West Swindon Parish Office, Unit 25, Westmead Ind Estate, SN5 7YT

Parish Manager

AGENDA

Verbal update re: West Swindon Library

Public Questions, Comments or Representations (20 mins)

If you are unable to attend the meeting in person or online, you can ask for a question to be raised on your behalf

1. Apologies & Declarations of Interest/Applications for Dispensation

To receive any Apologies and Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 22 May 2023.

2. Minutes of the last Meeting

To receive Minutes from the last meeting, the Parish Council meeting held on Monday 25 March 2024 for approval and adoption.

3. Minutes of the Finance & Staffing Committee

To receive Recommendation (Minute 246) that 40 Payments for February 2024 totalling £102,218.22 be approved.

To receive Minutes from the Finance & Staffing Committee held on Monday 25 March 2024 for approval and adoption

4. Minutes of the Planning, Leisure and Environment Committee

To receive Minutes from the Planning, Leisure & Environment Committee held on Monday 11th March 2024 for approval and adoption.

5. Grants Applications

For approval: to receive a report setting out the grant applications for the first round of 2024-25 (report attached)

6. Swindon Area Forum

To confirm membership of Swindon Area Forum for 2024/25

7. Recommendations from Finance & Staffing Committee

For approval: To receive a recommendation from the Finance & Staffing Committee regarding recruitment.

8. Parish Council Services update

For information: to receive an update on the Parish Council's service delivery for April to May 2024 (report attached)

9. Annual Parish Meeting

For information and discussion: to receive a verbal update on the format for the Annual Parish Meeting

10. Admission of Public and Press

To resolve in accordance with Standing Order 3 (d) that 'in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they be instructed to withdraw'.

Reason:

- *To discuss future service transfer assets*
- *To review the West Swindon Library Grant*

Date of next meeting: **Annual Parish Council Meeting**, Monday 20th May 2024 7.15 pm, Freshbrook Community Centre, main hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation), Crime and Disorder, Health & Safety and Human Rights.

Members of the Council:

- *Cllr Junab Ali (Chair)*
- *Cllr Peter Bates*
- *Cllr Mustafa Dayan*
- *Cllr Mustafa Ertas*
- *Cllr Suresh Gattapur*
- *Cllr Leon Grother*
- *Cllr Rose Llewellyn (Vice Chair)*
- *Cllr Tim Makofu*
- *Cllr Trish Philpot*
- *Cllr Graham Philpot*
- *Cllr Nandini Singh*
- *Cllr Andrew Swinyard*
- *Cllr Caryl Sydney Smith*
- *Cllr Keith Williams*
- *Cllr Sean Wilson*

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Access Instructions:

The Parish Committee meetings are open to the public at the address above. Each meeting includes public question time at the start of the meeting.

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 380 837 835 619

Passcode: mDMj6W