

WEST SWINDON PARISH COUNCIL

Minutes of the
PLANNING & ENVIRONMENT COMMITTEE
on **MONDAY 14 AUGUST 2017** at **6.00pm** at **WEST SWINDON LIBRARY**

Present:

Cllr Keith Williams (Chair)
Cllr Ellen Heavens (Vice Chair)
Cllr Nigel Gibbons
Cllr Vinay Kumar
Cllr John Lenton
Cllr Nick Martin
Cllr Mary Martin
Cllr Caryl Sydney Smith
Cllr Tim Swinyard

Officers:

Paula Harrison (Parish Manager)

Public: Seven

Public Session:

Kareen Boyd representing Toothill Big Local asked What is the Scope, objectives, timings and desired outcome of the Asset Working Party and the Chair's role? How much Borough Council and/or Parish funded resource the Asset Working Party can call upon e.g., planning, architecture, project management and community engagement to assist the Toothill Community Centre Committee? When will the Asset Working Party Chair be providing links to, or copies of, the Charities Commission's recent visits and findings? The Chair advised that a written response would be provided to Toothill Big Local.

Kevin Fisher representing Shaw Residents Association asked Who is responsible for the maintenance of Shaw Village Centre? If it is owned by Swindon Borough Council, who is overseeing any contract maintenance work? Is there money going in to maintain it? For example, the recent quality of the replacement block paving which took a very long time to be done, has been done very poorly. We need to know where to put the pressure for better maintenance. The Chair stated that work would be undertaken to clarify the relationships and responsibilities. A reply will be provided shortly.

A resident asked that as part of the discussion on pavement parking, could there also be a focus on illegal and obstructive parking around schools. The Chair stated that this would be considered as part of that item on the Agenda.

Mr Brooks, Crawford Close provided information about tall trees on the boundary of his property. Despite many attempts, Mr Brooks reported that Swindon Borough Council would not take action as it was too low a priority. The Chair stated that trees will be an ongoing issue as the Council responds to a fraction of the requests for work it receives. The Chair indicated that it would be considered as part of the item on the Agenda.

106. Apologies

Cllr Tim Makofu

107. Declarations Of Interest & Applications For Dispensation

Cllr Nick Martin - Planning Committee. (Cllr Martin declared an interest as a Swindon Borough Councillor and took no part in the discussions thereof.)

108. School Crossing Hazelwood Academy

The Chair stated that a report from the School and Toothill Big Local had been circulated. A copy of which appears as **Appendix A** in the Minute Book. The Chair summarised the non replacement of the retired school crossing patrol person. Joint work had been undertaken to work on options available including a petition to the Highways Committee. Councillors discussed the proposal that the Parish Council part fund a new school crossing patrol person. The Chair summarised three options; Option 1, the Parish does not fund, Option 2, the Parish grants £1,000 (capped) or Option 3 the Parish agrees match funding based on the school's contribution.

RESOLVED that

- a) the Parish Manager works with Hazelwood Academy and Toothill Big Local to determine exact costs and funding sources with a report to this Committee.
- b) Costs are identified for a zebra crossing in this location

109. Pavement Parking

The Parish Manager circulated a report, a copy of which appears as **Appendix B** in the Minute Book. Councillors considered options to address pavement parking issues. Councillors agreed that action could be undertaken for a trial period. Councillors agreed that any flyer or letter should be distributed by Parish Councillors or Parish Officers. The flyer should include space to write the number plate of offending vehicles. Work would be undertaken to monitor whether there is a positive impact and to review whether paper flyers are creating litter. Information will be collated by the Parish Manager and reported to a future meeting.

RESOLVED that

- a) A low cost flyer from West Swindon Parish Council is agreed and produced
- b) Targeted use of the flyer for 3 months on Crawford Close and Langstone Way
- c) Councillors to complete a report log to summarise activity the week before the trial, number of vehicles during the trial and level of repeat parking offenders.

110. Tree maintenance

The Parish Manager gave a verbal update on costs to reduce trees at Paulet Close. Councillors debated whether the parish should fund or part fund additional work on trees in public spaces. Cllr Lenton indicated that the quote of £480 from Streetsmart was very competitive, based on responses from other companies who do similar work.

RESOLVED that the Committee approves in principle to part fund up to two thirds of the total Cost (£480) from the Tree Maintenance budget.

111. Planning Report

The Parish Manager submitted a planning report outlining planning applications in West Swindon, a copy of which appears as **Appendix C** in the Minute Book. Councillors agreed the following:

111.1 S/HOU/17/1040 Conversion of garage into habitable space and erection of a garage and carport.
3 Beaumaris Road, Toothill
SN5 8LW

RESOLVED: No Objection

111.2 S/17/1080 Installation of ventilation
The Harvester West Swindon
Centre
Whitehill Way SN5 7DL

RESOLVED: No Objection

111.3 S/HOU/17/1131 Erection of a two storey side extension
15 Ransome Close,
Shaw SN5 5SE

RESOLVED: No Objection

111.4 S/HOU/17/1146 Erection of a two storey front extension
12 Friesian Close, Ramleaze
SN5 5RA

RESOLVED: No Objection

111.5 S/17/1142 Erection of new restaurant unit for flexible use within Class A3/A5, including drive through lane, photo-voltaic panels at roof level, provision of car parking, landscaping, plant and associated works. (Variation of conditions 2, 3 and 14, (implementation of an alternative landscaping scheme) from Planning Permission S/16/0970)
Unit 100, Welton Road
Westlea
SN5 7XP

RESOLVED: No Objection

111.6 S/HOU/17/1148 Erection of a conservatory
11 Bevil, Freshbrook

RESOLVED: No Objection

111.7 S/HOU/17/1193
1 Markenfield, Toothill
SN5 8AA

Erection of a first floor side extension and construction of vehicle access

RESOLVED: No Objection

111.8 S/HOU/17/1256
6 Keycroft Copse,
Peatmoor SN5 5AE

Erection of a single storey rear extension

RESOLVED: No Objection

111.9 S/HOU/17/1262
9 Plattes Close, Shaw
SN5 5SA

Erection of a single storey rear extension

RESOLVED: No Objection

111.10 S/HOU/17/1263
11 Tye Gardens,
Grange Park
SN5 6ES

Erection of a single storey rear extension

RESOLVED: No Objection

Meeting closed 7.00 pm.

Signed:
Chair, Planning & Environment Committee

Date: