

WEST SWINDON PARISH COUNCIL

Minutes of the
LEISURE AND AMENITIES COMMITTEE
on **WEDNESDAY 02 AUGUST 2017** at **6.00pm** at **WEST SWINDON LIBRARY**

Present:

Cllr Matthew Courtliff (Chair)
Cllr Matt Walker (Vice Chair)
Cllr Nigel Gibbons
Cllr Timothy Makofu
Cllr Mary Martin
Cllr Nick Martin
Cllr Caryl Sydney Smith

Officers:

Paula Harrison (Parish Manager)

Public: Seven

PUBLIC SESSION:

A resident thanked the Councillors for the new automatic doors to the library and asked if similar doors could be installed at the entrance to the Link Centre. The Chair stated that this request would be reported to the Link Centre Manager.

A resident reported that bins on Tallis Walk were well used and had been reported for emptying. Bin no. W024 requires a larger bin receptacle. The Chair stated that this request was noted for the discussion on litter bins.

A resident reported that the bus stop on Wilmot Close for buses 1 and 1A are frequently used by visitors to Lydiard Park and have litter issues. The Chair stated that this request was noted.

A resident suggested that bins by schools and bus stops would be helpful. The Chair stated that this request was noted.

A resident reported that a coordinated work programme between litter/street cleaning teams and the grass cutting teams would produce a more effective result and avoid litter being shredded by the grass cutting vehicles. The Chair stated that this would be reported to the relevant team managers.

A resident requested a more visible presence at public meetings and forums of the local police team. The Chair asked the Parish Manager to report this request to the police team.

A resident reported that another Parish had experienced a threat from a member of the public and asked Councillors to consider security as part of the arrangements for the Parish Office. The Chair confirmed this was underway.

6.13 pm Cllr Gattapur joined the meeting.

98. Apologies

Cllr Ellen Heavens

Cllr Vinay Kumar

Cllr Tim Swinyard

99. Declarations of Interest & Applications for Dispensation

None

100. Logo Competition (Minute 73)

The Parish Manager reported to Councillors that there were a range of options for trophies and plaques. Councillors identified a number of options priced around £16-£20.

RESOLVED that the options for plaques and trophies are noted. Councillors to defer a decision until the competition is completed and a design is chosen.

101. Noticeboards (Minute 74)

The Parish Manager reported that Property Services had allocated an officer to review the Village centre sites.

RESOLVED that a meeting is set up with Property Services for Freshbrook Village Centre site and Shaw Village Centre. Cllrs Courtliff, Gibbons, N Martin and Sydney Smith be invited to attend the site visits.

102. Review of Litter Bins (Minute 75)

Councillors discussed a range of locations that had been identified to potentially benefit from additional bins. Councillors agreed that larger bin receptacles such as the fixed standing dual purpose bins were a good design. Consideration was given to the potential of recycling options in busy locations.

RESOLVED that:

- a) The Parish Manager to collate the locations identified for new or replacement bins
- b) The Parish Manager to report on costs relating to new or replacement bins and the costs of servicing new bins
- c) The Parish Manager to investigate sponsorship options

103. Belsay Fencing Request (Minute 76)

The Parish Manager circulated two quotes, a copy of which appears as **Appendix A** in the Minute Book.

RESOLVED that the Parish Manager to seek two other comparative quotes and report an update to the next meeting.

104. Planting

The Parish Manager circulated a quote from Streetsmart for replacement bedding plants along the Wootton Bassett Road central reservation, a copy of which appears as **Appendix B** in the Minute Book.

Mr Martin Hambidge, Streetsmart joined the meeting. Mr Hambidge reported to Councillors on options for spring planting.

RESOLVED that

- a) The Parish Manager initiate requests to neighbouring Parishes to part fund Wootton Bassett Road planting.
- b) The Parish Manager works with Martin Hambidge, Streetsmart, to identify schemes within the budget allocated, and reports back to the next meeting.

RECOMMENDED that the Council approves expenditure of £10,000 (£5,000 from the Parish *New Planting* budget and £5,000 from *New Planters* budget) to spring bulb planting schemes as determined by the Leisure and Amenities Committee.

105. Play Areas

Mr Martin Hambidge, Streetsmart reported to Councillors that a third of play area stock was within the West Swindon Parish. The condition of each play area would vary depending on age and use. Mr Hambidge advised Councillors to consider whether sites gave good quality play value. Streetsmart undertake the weekly inspections and would highlight any significant concerns to the Parish. Tumpy Field would have been the next on the list for refurbishment in West if the Borough Council's refurbishment programme had continued. £75,000 would be a reasonable budget to do a good refurbishment. Mr Hambidge advised that each play area would need consideration in its own right and in some instances closure or changing the type of amenity may be the right course of action. Councillors considered the play area inspection reports. Mr Hambidge suggested speaking to other neighbouring parish councils about jointly commissioning annual inspections. Councillors discussed different types of play and recreation provision such as outdoor gym equipment.

RESOLVED that Mr Hambidge would circulate a definitive list of play areas and condition of assets for future discussion

Meeting closed at 7.22 pm.

Signed:
Chair, Leisure and Amenities Committee

Date: