

WEST SWINDON PARISH COUNCIL

Minutes of the
LEISURE AND AMENITIES MEETING
on **WEDNESDAY 04 OCTOBER** at **6.00pm** at **WEST SWINDON LIBRARY**

Present:

Cllr Matthew Courtliff (Chair)
Cllr Vinay Kumar
Cllr Timothy Makofu
Cllr Nick Martin
Cllr Caryl Sydney Smith
Cllr Matt Walker (Vice Chair)

Officers:

Paula Harrison (Parish Manager)

Public: One

155. Apologies

Cllr Suresh Gattapur
Cllr Nigel Gibbons
Cllr Ellen Heavens

156. Declarations of Interest & Applications for Dispensation

None

157. Noticeboards (Minute 129)

The Parish Manager reported that Property Services had agreed a Licence for the installation of a noticeboard at Shaw Village Centre a copy of which appears as **Appendix A** in the Minute Book. .

The Parish Manager confirmed that the payment would be approved by the Finance and Staffing Committee after which, the order could get underway. .

As part of this, the Parish Manager will continue to liaise with Tesco at Freshbrook Village Centre to install a small noticeboard in the store window

158. Review of Litter Bins (Minute 130)

The Parish Manager confirmed that the budget for litter bins had been approved and an order submitted to Streetsmart. Once bins are earmarked for installation, the exact site locations would need to be agreed.

RESOLVED that:the Committee members will identify the exact location of new bins once bins are ready for installation.

159. Planting (Minute 132)

The Parish Manager indicated that planting would get underway by the end of October. Feedback from Streetsmart reported that the Blagrove/Whitehill Way entry point had too many services underground and another location was requested. The Parish Manager indicated that Peatmoor Way and Mead Way were two potential options.

In terms of wildflower plantings locations suggested to date included top of Shaw Ridge open space, Peatmoor Lagoon or Salway Field. Suggested that contact be made with John Ball to review the suitability of these locations.

Cllr Walker suggested that the brick planters (Affleck Close, Ely Close) across certain estates could be turned into something more beneficial.

RESOLVED that

- a) suggestions for alternative areas for bulb planting be sent to the Parish Manager
- b) feedback is sought regarding the suitability of sites for wildflower planting
- c) the parish manager investigates plans and ownership of brick planters

160. Play Areas

The Parish Manager reported that the Assets Working Party had reviewed the play area list provided by Streetsmart and having visited Elm Ridge, Uxbridge Road and Oliver Close resolved that Elm Ridge needed some type of refurbishment or renewal. The Parish Manager reminded Councillors that play areas had not yet transferred over to the Parish. The Parish Manager circulated a quote for independent legal advice, a copy of which appears as **Appendix B** in the Minute Book. The Parish Manager further indicated that annual inspections were due and circulated a quote from the company who conducted the last inspections, a copy of which appears as **Appendix C** in the Minute Book.

RESOLVED: that

- a) the Parish Manager procures independent legal feedback on the lease for play areas from Bevirs Solicitors at a cost in the region of £600.00
- b) the Parish Manager procures annual inspections for the play areas in West Swindon from the Play Inspection Company at a cost in the region of £1098.90 plus VAT
Power: Recreation: Local Govt Act (Miscellaneous Provisions) 1976
- c) the Parish Manager initiates a consultation with residents in the Elm Ridge area about local preferences for future use of the current play area

161. Allotments

The Parish Manager reported that a date had been set for the Allotment Working Party and circulated a draft 'Conditions of Tenancy' agreement for allotment holders, a copy of which appears as **Appendix D** in the Minute Book. Councillors considered options for the price of an annual allotment rent.

RECOMMENDED that

- a) the Conditions of Tenancy Agreement for Allotment Holders be adopted by the West Swindon Parish Council.
- b) the West Swindon Parish Council offers a discounted rate to allotment holders living within the Parish at £45.90 for a full plot (£61.20 living outside of the Parish) and £22.95 for a half plot (£30.60 living outside of the Parish).

Meeting closed at 6.53 pm.

Signed:
Chair, Leisure and Amenities Committee

Date:

DRAFT