

## **WEST SWINDON PARISH COUNCIL**

Minutes of the  
**LEISURE AND AMENITIES MEETING**  
on **WEDNESDAY 18 APRIL 2018** at **7.00pm** at **WEST SWINDON LIBRARY**

### **Present:**

Cllr Matthew Courtliff (Chair)  
Cllr Nigel Gibbons  
Cllr Timothy Makofu  
Cllr Nick Martin  
Cllr Caryl Sydney Smith  
Cllr Matt Walker (Vice Chair)

### **Officers:**

Paula Harrison (Parish Manager)

Public: Three

### **Public Participation:**

A resident asked if anything could be done to address the mud around the Shaw Ridge exercise equipment. The Chair advised that the Parish Council was aware of the issue and remedial work would be getting underway shortly.

A resident reported that the bulb planting had been lovely.

Meeting opened 7.05 pm.

### **369. Apologies**

Cllr Suresh Gattapur  
Cllr Vinay Kumar

### **370. Declarations of Interest & Applications for Dispensation**

None

### **371. Wildflower Planting Shaw Ridge**

Councillors thanked John Ball for his walk around Shaw Ridge. It was agreed that a masterplan for Shaw Ridge and other open spaces including Greendown Copse should be formed to ensure consistency and agreement on the management of open spaces in West Swindon.

#### **RESOLVED** that

- a) The Parish Manager sets up a meeting with Parish Councillors, Streetsmart and volunteers working in open spaces to begin work on a Strategic Plan.
- b) The Parish Manager to instruct Streetsmart to avoid cutting three areas of Shaw Ridge as determined by this Committee

**372. Update on Logos (Minute 323)**

The Parish Manager submitted updated logos for the Parish Council, a copy of which is attached as **Appendix A** in the Minute Book. Councillors voted on the designs and approved a logo, a copy of which is attached as **Appendix B** in the Minute Book.

**RECOMMENDED** that the logo be adopted for West Swindon Parish Council.

**373. Update on Play Areas (Minute 324)**

The Parish Manager gave a verbal report on progress to agree the leases for the play areas and the process to submit Invitations to Tender for the five play areas identified for refurbishment.

**RESOLVED** that the Parish Manager seeks independent legal advice on the contract template (MW 2011) and uses Contracts Finder to post the tender opportunities.

**374. Update on Litter Bins (Minute 325)**

The Parish Manager circulated a report updating Councillors on the locations proposed For new bins across the Parish, a copy of which is appears as **Appendix C** in the Minute Book.

**RESOLVED** that the locations be agreed as set out in the Report.

**RECOMMENDED** that the order of 20 new bins be approved at a cost of £8000  
*budget code: 4890 Litter/Dog power: Litter Act, 1983 ss 5, 6*

**375. Date of next meeting: Wednesday 9<sup>th</sup> May 6.00 pm**

Meeting closed 7.41 pm.

Signed: .....  
Chair, Leisure and Amenities Committee

Date: .....