

WEST SWINDON PARISH COUNCIL

Minutes of the
LEISURE AND AMENITIES MEETING
on **WEDNESDAY 09 MAY 2018** at **6.00pm** at **WEST SWINDON LIBRARY**

Present:

Cllr Matthew Courtliff (Chair)
Cllr Nigel Gibbons
Cllr Timothy Makofu
Cllr Caryl Sydney Smith
Cllr Matt Walker (Vice Chair)

Officers:

Paula Harrison (Parish Manager)

Public: Three

Public Participation:

John Ball (FAB) reported to the Committee that he noted the changes proposed to the areas to be set aside for wildflower planting. Mr Ball indicated that it was likely that due to the nature of the start to the growing season this year, the farmer may be interested in doing a first cut at Shaw Ridge to harvest the long grass for hay.

Meeting opened 6.05 pm.

387. Apologies

Cllr Suresh Gattapur
Cllr Vinay Kumar
Cllr Nick Martin

388. Declarations of Interest & Applications for Dispensation

None

389. Play Area Tendering

The Parish Manager reported a delay in posting the tender opportunities for the play area refurbishments. The Parish Manager had sought advice on the documentation and was advised that the Minor Works (MW 2011) contract template was standard practice. The Parish Manager indicated that a final meeting was planned to review the play sites with Property before the demises are finalized.

RESOLVED that

- a) Members of the Committee to attend a final meeting with Property Services re: play area demises
- b) The Parish Manager seeks independent legal advice to clarify use of the MW 2011 for the procurement of play area refurbishment works.

390. Wildflower Planting Shaw Ridge

Councillors noted the map setting out the revised areas for wildflower planting, a copy of which appears in the Minute Book as **Appendix A**.

Standing orders suspended at 6.20 pm for a discussion regarding wildflower meadows.
Standing orders reinstated at 6.35 pm.

RESOLVED that

- a. The Parish Manager sets up a meeting with Parish Councillors, Streetsmart and volunteers working in open spaces to begin work on a Strategic Plan.
- b. The Parish Manager to instruct Streetsmart to avoid cutting three areas of Shaw Ridge as determined by this Committee.

391. Litter bins update

The Parish Manager reported that following the decision at Full Council on 30 April 18 the purchase of further litter bins was on hold until after the Community Workshop on 12 May 18.

RESOLVED that the Committee finalizes the design and purchase of litter bins at its meeting in June 18.

392. West Swindon In Bloom

The Parish Manager circulated a report setting out the framework for West Swindon In Bloom, a copy of which appears as **Appendix B** in the Minute Book.

RESOLVED that West Swindon Parish Council's promotes West In Bloom as part of the grants programme considers applications from groups seeking support and assistance for West Swindon In Bloom projects.

393. Benches

Councillors noted a report setting out options for benches in public open spaces such as Shaw Ridge, a copy of which appears as **Appendix C** in the Minute Book.

RESOLVED that the Parish Manager presents a report to the next meeting of this committee detailing the specific costs for the purchase and installation of three benches for Shaw Ridge open space.

Date of next meeting to be determined after Annual Parish Council Meeting.

Meeting closed 6.41 pm.

Signed:
Chair, Leisure and Amenities Committee

Date: