

WEST SWINDON PARISH COUNCIL

Minutes of the
WEST SWINDON PARISH COUNCIL on
MONDAY 22 OCTOBER 2018 at **6.30pm** at
WEST SWINDON LIBRARY

Present:

Cllr Nigel Gibbons (Chair)
Cllr Ellen Heavens
Cllr Prakash Khaitan
Cllr John Lenton
Cllr Nick Martin (Vice Chair)
Cllr Tim Swinyard
Cllr Keith Williams

Officers:

Paula Harrison (Parish Manager)

Public: Thirteen

Public Session:

Resident asked for an update on progress to review grounds maintenance and street cleaning. The Chair advised that the contract review was underway and more information to the public would be available as soon as decisions were made.

Resident asked if plans to plant at Greendown Copse would require prior approval and queries whether bark chippings could be made available. The Parish Manager advised that this would be followed up after the meeting.

Meeting start 7.10 pm

176. Apologies

Cllr Matthew Courtliff, Cllr Steph Exell, Cllr Suresh Gattapur, Cllr Vinay Kumar, Cllr Timothy Makofu, Cllr Mary Martin, Cllr Caryl Sydney Smith, Cllr Matthew Walker

177. Declarations of Interest & Applications for Dispensation

None.

178. Minutes of the previous meeting

RESOLVED that the minutes of the Parish Council meeting held on Monday 24th September 2018 be confirmed and adopted.

179. Minutes of the Leisure & Amenities Committee

RESOLVED that Recommendation (Minute 160) be approved so that

- a) Provision for works to tall hedge/tree maintenance from the ground is included within the next contract specification for grounds maintenance and is reviewed on an annual basis.
- b) A budget (currently £50,000) for the enhanced tall hedge/tree maintenance is included within the budget setting process for 2019/20.

RESOLVED that the minutes of the Planning & Environment Committee meeting held on Wednesday 10th October 2018 be approved and adopted

180. Minutes of Finance & Staffing Committee

RESOLVED that Recommendation (Minute 164) that the Payment Schedule for October of eleven payments totalling **£17,348.19** be approved.

RESOLVED that the minutes of the Finance and Staffing Committee meeting held on Wednesday 10th October 2018 be confirmed and adopted.

181. Minutes of Leisure & Amenities Committee

RESOLVED that Recommendation (Minute 169) that the Parish Council agrees additional expenditure of up to £4,000 for litter bins. Size and location to be determined by the Leisure & Amenities Committee be approved.

RESOLVED that Recommendation (Minute 170) that the Parish Council agrees to install new fencing with the new play area at Camden Close as quoted: £6,634.50. be approved

RESOLVED that Recommendation (Minute 173) that the next article from West Swindon Parish Council is drafted for the December 18 Link Magazine with a focus on activity from the Leisure and Amenities Committee be approved.

RESOLVED that the minutes of the Leisure & Amenities Committee held on Thursday 11 October 2018 be confirmed and adopted.

182. Update from Parish Council Chair

The Chair reported no updates since the last meeting.

183. Update from Swindon Borough Councillors

Cllr Williams reported that the Mead Way updates were reviewing congestion created by Stonehill Green roundabout with potential for signals. Also looking at a similar approach at the Renault/Rivermead roundabout. Lots of detailed planning and tendering involved. Work wont begin until late next year.

Lego Show has caused problems in the past but ongoing work with McArthur Glen includes work to improve the speed entering and exiting the outlet car parks.

184. Reports from Parish Council Representatives

None.

185. Consent for Improvement Works to the Play Areas

Councillors received a draft letter of consent from Swindon Borough Council, a copy of which appears as **Appendix A** in the Minute Book.

RESOLVED that the letter of consent from Swindon Borough Council for improvements to play areas as proposed by the Parish Council is approved and signed.

RESOLVED that Bevirs Solicitors be appointed to advise on matters relating to the play area lease agreements with Swindon Borough Council.

186. Litter Hot and Cold Spots

Councillors received a draft proposal for zoning litter picking and a draft scope of street cleaning duties, a copy of which appears as **Appendix B** in the Minute Book.

Councillors reviewed details of a potential service specification for street cleaning and litter picking.

Standing Orders suspended for public discussion 7.30 pm

Standing Orders resumed 7.40 pm

RESOLVED that the Parish Manager submits an amended Scope of Cleansing work and amended Zoning report to KMC Consultancy.

The meeting closed at 7.42 pm

Signed.....

Date.....

Chair of the Council