

## WEST SWINDON PARISH COUNCIL

### Minutes of the

### PLANNING & ENVIRONMENT COMMITTEE on MONDAY 14 JANUARY 2019 at 6.30pm at WEST SWINDON LIBRARY

#### Present:

Cllr Nigel Gibbons  
Cllr Vinay Kumar  
Cllr John Lenton  
Cllr Tim Makofu  
Cllr Nick Martin  
Cllr Caryl Sydney Smith

#### Officers:

Paula Harrison (Parish Manager)

**Public:** Four.

#### Public Participation:

Resident enquired whether or not the current grounds maintenance contract expected the contractor to replace any damaged plants at their cost or whether the contractor is paid additional funds to put right repairs or replacements.

The Parish Manager advised that plants/shrubs do sometimes die or reach the end of their usefulness. There is generally a dialogue with the Grounds maintenance team about whether to replace or remove items. There is no extra cost to the Parish Council for labour unless it is a new project that has previously been agreed.

Resident advised that a fence has been missing in Jersey Park for some time in the area of the communal car park.

The Chair advised that this would be investigated.

Trees on Gainsborough Way have self seeded and need removing; adjacent to 34 Pendennis.

Resident reported that a tin fence erected on Dunwich Drive (opposite Colchester Close) looks to be outside of the original land ownership and probably does not have correct permissions.

Cllr Makofu advised that the matter had been reported and was being investigated.

.

Meeting opened 6.35 pm. Cllr Caryl Sydney Smith chaired the meeting.

#### 257. Apologies

Cllr Keith Williams (Chair) Cllr Ellen Heavens (Vice Chair), Cllr Prakash Khaitan

**258. Declarations Of Interest & Applications For Dispensation**

None.

6.40 pm.

**259. Admission of the Public and Press – Draft Contract Terms and Conditions**

In accordance with Standing Order 3 (d) that ‘in the view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and be instructed to withdraw’.

Councillors reviewed draft Contract Terms and Conditions for Street Cleaning as proposed by KMC Consultancy following dialogue with Swindon Borough Council’s Streetsmart Management Team.

**RESOLVED** to relay feedback to KMC Consultancy and request a future meeting for wider discussion on draft future arrangements.

**Date of next meeting Wednesday 06 February 2019 7.00 pm.**

Meeting closed 7.02 pm.

Signed: .....  
Chair, Planning & Environment Committee

Date: .....