

WEST SWINDON PARISH COUNCIL

Minutes of the

FINANCE & STAFFING COMMITTEE

on THURSDAY 06 JUNE 2019 at 7.00pm at WEST SWINDON LIBRARY

Present:

Cllr Nigel Gibbons (Chair)
Cllr Geoff Gould
Cllr Prakash Khaitan
Cllr Nick Martin (Vice Chair)
Cllr Mary Martin
Cllr Caryl Sydney Smith
Cllr Keith Williams

Officers:

Paula Harrison (Parish Manager)

Residents: Two

37. Apologies

The Committee received and approved the following apologies for absence:

Cllr Simon Firth: work commitments

Cllr Tim Swinyard: on leave

38. Declarations Of Interest & Applications For Dispensation

None.

39. Bank Statements and Reconciliation

Councillors received Bank Statements bank account reconciliations for May 2019, copies of which appear as **Appendix A** in the Minute Book.

RESOLVED that the Bank Statements and Reconciliations for May 2019 be approved.

40. Payments Schedule

Councillors received a Payments Schedule for May 2019, a copy of which appears as **Appendix B** in the Minute Book.

RECOMMENDED that 13 payments be approved totalling £142,844.52 as follows:

WALC & NALC	£2497.58
Auditing Solutions	£ 258.00
HAGS – Cone Climber	£3165 .67
Enterprise Works	£ 200.40
Link Magazine	£ 927.60
Councillor quarterly allowances x 5	£ 547.50
KUDOS FENCING	£1685.00
SWINDON BC Streetsmart	£133,278.60
Viking	£ 284.17

41. Budget Review

Councillors reviewed the budget for West Swindon Parish Council, a copy of which appears as **Appendix C** in the Minute Book. The report was noted that projected spend would be populated in future reports.

42. Insurance Premium

Councillors received a quote for additional cover for play equipment totalling £367.93, a copy of which appears as **Appendix D** in the Minute Book.

RESOLVED that the additional premium be approved.

43. Staff Annual Increment

Councillors received a report to confirm the payment of an annual increment for the Assistant Clerk, a copy of which appears as **Appendix E** in the Minute Book (Private & Confidential).

RESOLVED that the annual increment for the Assistant Clerk be approved.

Date of next meeting: Monday 01 July 2019 6.45 pm.

Signed:.....
Chair of Finance & Staffing Committee

Date:.....