

WEST SWINDON PARISH COUNCIL

Minutes of the

FINANCE & STAFFING COMMITTEE

on MONDAY 01 JULY 2019 at 7.00pm at WEST SWINDON LIBRARY

Present:

Cllr Simon Firth
Cllr Geoff Gould
Cllr Prakash Khaitan
Cllr Caryl Sydney Smith

Officers:

Paula Harrison (Parish Manager)

Residents: Two

Councillor Caryl Sydney Smith chaired the meeting.

Public Participation:

Resident asked if Councillors would be considering annual maintenance costs on any new projects such as a BMX track. The Chair advised that all costs including maintenance would be considered as part of any decision making.

Meeting start: 7.03 pm.

75. Apologies

Cllr Nigel Gibbons (Chair)
Cllr Nick Martin (Vice Chair)
Cllr Mary Martin
Cllr Tim Swinyard
Cllr Keith Williams

Apologies received from Cllrs Martin, Gibbons and Swinyard due to annual leave, Cllr Williams, work commitments.

RESOLVED that the apologies are noted and approved.

76. Declarations Of Interest & Applications For Dispensation

None.

77. Bank Statements and Reconciliation

Councillors received a copy of the Bank Statements for June 2019 and reconciliation for June 2019, copies of which appear as **Appendix A** in the Minute Book. Councillors noted the cost of the Link Magazine articles are high. Councillors requested that insert costs are brought back to this committee.

RESOLVED that the reconciliations for June 2019 are approved.

78. Payments Schedule

Councillors received a payments schedule for June 2019, a copy of which appears as **Appendix B** in the Minute Book. Payments detailed as follows:

WPS Insurance	301.40	Additional premium for play assets
Zerographic	99.79	Office printing
Beefys Skips	252.00	Skip Hire Conisborough
Link Magazine	£927.60	May/June edition 19

RESOLVED that four payments totalling £1580.79 be approved.

79. Public Notice of the Accounts

Councillors received a copy of the publication of the Public Notice of the Accounts 2019-20, a copy of which appears as **Appendix C** in the Minute Book.

80. Annual Governance & Accountability Return

Councillors noted the submission of the return from West Swindon PC to the external auditors as agreed by Full Council had been made.

Date of next meeting: Wednesday 07 August 2019 6.30 pm.

Meeting closed: 7.11 pm.

Signed:.....
Chair of Finance & Staffing Committee

Date:.....