

**WEST SWINDON PARISH COUNCIL**

Minutes of the  
**WEST SWINDON PARISH COUNCIL** on  
**MONDAY 22 JULY 2019** at 7.00pm at **WEST  
SWINDON LIBRARY**

**Present:**

Cllr Umar Ali  
Cllr Steph Exell  
Cllr Simon Firth  
Cllr Suresh Gattapur  
Cllr Nigel Gibbons - Chair  
Cllr Geoff Gould  
Cllr Prakash Khaitan  
Cllr Timothy Makofu  
Cllr Nick Martin – Vice Chair  
Cllr Trish Philpot  
Cllr Caryl Sydney Smith  
Cllr Keith Williams

**Officers:**

Paula Harrison (Parish Manager)  
Leanne Curtis (Assistant Clerk)

Public: Seven

**Public Session:**

Resident asked that consideration be given to creating a polling station at Shaw Village Centre rather than the Saltway Centre for residents living in the Prinnels. The Saltway Centre is not very accessible for parents of young children or people reliant on public transport. The Chair advised that this would be noted and reported to the Electoral team.

Resident asked how new bin locations were agreed. The Parish Manager advised that the Parish Council receives requests on an ad hoc basis which are then reported to the relevant Committee for approval.

Resident queried how best to report shrubbery in private property that creates an obstruction to public footpaths. The Parish Manager advised that this should be reported to Swindon Borough Council Highways Team for action. The Parish Council can also pass on complaints.

Meeting start 7.07 pm

**89. Apologies**

Apologies received from Cllr Mike Burtenshaw

**RESOLVED** that the apologies are accepted and approved.

**90. Declarations of Interest & Applications for Dispensation**

Cllr Swinyard declared an interest to matters relating to Freshbrook and Roughmoor Community Centres receiving grant funds as a Trustee on the Committee of both organisations.

**91. Minutes of the previous meeting**

**RESOLVED** that the minutes of the Parish Council meetings held on Monday 17 June 2019 be confirmed and adopted.

**92. Minutes of the Planning & Environment Committee**

**RESOLVED** that the following be approved: Recommendation Minute (74)

- a) that the Council tasks the Parish Manager to draft an application for a BMX track for the Rivermead site adjacent to the skate park
- b) the Council approves the proposal to make an application to the Landfill Grants through Community First Wiltshire, for a project in the region of £50,000, with a grant request of £25,000, and for that project to be confirmed as recommended above.

**RESOLVED** that the minutes of the Planning & Environment Committee meeting held on Monday 01 July 2019 be approved and adopted.

**93. Minutes of the Finance & Staffing Committee**

**RESOLVED** that the minutes of the Finance & Staffing Committee meeting held on Monday 1 July 2019 be confirmed and adopted.

**94. Minutes of the Leisure & Amenities Committee**

**RESOLVED** that the minutes of the Leisure & Amenities Committee held on Wednesday 03 July 2019 be confirmed and adopted.

**95. Update from Swindon Borough Councillors**

Cllr Swinyard reported that public consultation for double yellow lines on both sides was open. Cllr Philpot queried this proposal. Cllr Swinyard advised that residents should comment on the consultation to make any views or concerns known.

Cllr Williams reported that a food waste trial would start in September with some areas of West Swindon participating. This is a trial and small wheelie bins have been provided to participating households.

Cllr M Martin reported that construction on the sliproad at John Lewis was commencing. Reports from speed counting tubes at Swinley Drive suggest that the combined speed data derived from the testing indicates that the speed of vehicles is not in excess of the speed limit.

**96. Reports from Parish Council Representatives**

Cllr Makofu reported that Parish Councillors had attended a very encouraging meeting with representatives from Toothill Junior Youth Club. Discussion was undertaken about how to support older children at the age that they outgrow the current provision. Cllr Makofu confirmed the Council's support for future proposals they might bring to the Council.

Cllr Philpot reported that a further meeting was held with representatives from Toothill Church and the Friday group. Ideas for extra provision including Duke of Edinburgh awards and a new session for the future were discussed. Councillors were appreciative of the enthusiasm and ideas that the group have for activities for older young people and look forward to receiving a future report.

Cllr N Martin asked that appreciation for the care and planting in the floral planters be noted and passed on to the grounds team.

**97. Landfill Grants**

Councillors received a report on the potential to apply to the Landfill Grants scheme, a copy of which appears as **Appendix A** in the Minute Book.

The Parish Manager introduced the report and indicated that any type of play and recreation scheme in West Swindon would be likely to meet the criteria.

Councillors discussed this item and considered other options for a grant application. Councillors agreed that a BMX pump track has been requested by families and young people.

**RESOLVED** that

a) the Council tasks the Parish Manager to draft an application for a BMX track for the Rivermead site adjacent to the skate park

b) the Council approves the proposal to make an application to the Landfill Grants through Community First Wiltshire, for a project in the region of £50,000

c) the Council delegates the detail of the initial Expression of Interest to the Parish Manager with final project proposals to be reviewed by the Planning & Environment Committee.

**98. Standing Orders**

Councillors received a grant application from Digital Writes, a copy appears as **Appendix B** in the Minute Book. Keith Phillips from Digital Writes gave a verbal presentation. Councillors thanked Mr Phillips for his application and expressed support and interest for the use of digital media as an engagement and skills development tool. Councillors expressed concern that the project was starting after the end of the school term which would make it difficult to promote awareness and participation in a targeted way. Councillors discussed whether this could be more effective if linked with the emerging proposals for youth work.

**RESOLVED** that the Parish Manager works with Digital Writes to develop a proposal to support youth work in Toothill and Freshbrook and for that proposal to form a grant application to a future meeting.

**99. Play Area Refurbishment**

The Parish Manager presented to Councillors an outline schedule as agreed by the Leisure and Amenities Committee (Minute 88), a copy of which appears as **Appendix C** in the Minute Book. Councillors considered the report.

**RESOLVED** that

- a. The Council approves the proposal to extend an invitation to quote on Contract Finder as set out in the report and that the Parish Manager is instructed to issue the documentation.
- b. The Council approves provisional budgets to be specified in the documentation as follows:
  - Shelfinch £45,000 (*plus £15,000 from Toothill Big Local = £60,000*)
  - The Chesters £40,000
  - Nine Elms £50,000
  - Tumpy Field £30,000
  - Bloomsbury Park £30,000
  - The Holbeins £10,000
  - Uxbridge Road £11,000

*Total £216,000*
- c. The Council delegates the review of the quotations received to the Leisure and Amenities Committee, and, that Leisure and Amenities Committee recommendations on the approval of designs and quotations will be made to Full Council in the Autumn.

**100. Tall Shrub Team**

Councillors considered a report setting out project work completed by the Tall Shrub Team, a copy of which appears as **Appendix D** in the Minute Book. The Parish Manager asked the Council to confirm continued deployment of the team.

**RESOLVED** that the Tall Shrub team continues to be funded by the Parish Council up to 31 March 2020.

**101. Review of Polling Districts – formal consultation**

Councillors considered the consultation documentation distributed by Swindon Borough Council's Electoral Services Team, copies of which appear as **Appendix E** in the Minute Book.

**RESOLVED** that feedback relating to public access to Saltway from The Prinnells and support for a dual station at Shaw Village Centre, to be returned on behalf of the Parish Council.

**Date of next meeting:** Monday 19 August, 7.00 pm, West Swindon Library.

The meeting closed at 8.15 pm

Signed.....

Date.....

Chair of the Council

