

WEST SWINDON PARISH COUNCIL

Minutes of the

FINANCE & STAFFING COMMITTEE

on WEDNESDAY 07 AUGUST 2019 at 7.00pm at WEST SWINDON LIBRARY

Present:

Cllr Geoff Gould
Cllr Nigel Gibbons (Chair)
Cllr Nick Martin (Vice Chair)
Cllr Mary Martin
Cllr Tim Swinyard

Cllr Caryl Sydney Smith

Officers:

Paula Harrison (Parish Manager)

Residents: Two

Councillor Caryl Sydney Smith chaired the meeting.

Public Participation:

Resident asked if Councillors would be considering annual maintenance costs on any new projects such as a BMX track. The Chair advised that all costs including maintenance would be considered as part of any decision making.

Meeting start: 7.03 pm.

110. Apologies

Cllr Simon Firth – work commitments
Cllr Prakash Khaitan – work commitments
Cllr Keith Williams – work commitments

RESOLVED that the apologies are noted and approved.

111. Declarations Of Interest & Applications For Dispensation

None.

112. Bank Statements and Reconciliation

Councillors received a copy of the Bank Statements for July 2019 and reconciliation for July 2019, copies of which appear as **Appendix A** in the Minute Book.

RESOLVED that the reconciliations for July 2019 are approved.

113. Payments Schedule

Councillors received a payments schedule for July 2019, a copy of which appears as **Appendix B** in the Minute Book.

RESOLVED that 12 Payments totalling £164,090.92 be approved as follows:

- KMC Consultancy £1260.00 Professional support for mapping software
- Swindon Borough Council £6252.00 Litter & grass cutting GW Way
- Viking Office Depot £126.90 Office supplies
- Streetsmart £131,736.00 Street cleansing & grounds contract Q1.
- Doughty Software £120.00 Domain name renewal
- Swindon Borough Council £7470.59 West Swindon Library Grant Q1.
- Swindon Borough Council £16577.93 May Elections Recharge
- Cllr Allowances x 4 £365.00 182.50 x Cllr Allowances Q.1.

114. Budget Quarterly Update

Councillors noted a quarterly budget report detailing expenditure to date, a copy of which appears as **Appendix C** in the Minute Book.

115. Backlands Working Party

The Parish Manager reported that work with the Backlands Working Party was progressing and projects were emerging. These currently focus on improvements to former play areas. Indicative costs are £8,000 to improve the rear of Beaulieu Close, £5,000 to remove pyramid at Stamford Close, £600 per planter at Crawford Close. There is currently no budget allocated to the working party to support this work.

RESOLVED that the Backlands Working Party detail a specific proposal with projects costs for a future meeting of this Committee.

Date of next meeting: Thursday 05 September 2019 6.45 pm.

Meeting closed: 7.17 pm.

Signed:.....
Chair of Finance & Staffing Committee

Date:.....