

## WEST SWINDON PARISH COUNCIL

### **PLANNING, LEISURE & ENVIRONMENT COMMITTEE**

held on **MONDAY 06 JUNE 2022** at **6.00 pm**

Unit 25 Westmead Ind Estate, Westlea, SN5 7YT

#### **Members of the Parish Council Present:**

Cllr Mike Burtenshaw (v)  
Cllr Timothy Makofu – Vice Chair  
Cllr Nick Martin  
Cllr Mary Martin  
Cllr Nandini Singh  
Cllr Caryl Sydney Smith - Chair  
Cllr Keith Williams

**Officers:** Paula Harrison, Parish Manager

**Residents:** 2 virtual

#### **Public Question Time:**

Noted that Volunteer of the month needed to be updated on the West Swindon Parish Council website.

#### **23. Welcome & Applications for Dispensation**

Cllr Nick Martin and Cllr Mary Martin noted property ownership in Pearl Road in relation to Agenda Item 6 as required by the Code of Conduct adopted by the Parish Council on 23 May 2022

#### **24. Play & Wheels Track Update**

The Parish Manager gave a verbal and written update, a copy of which appears as **Appendix A** in the Minute Book. Work on Bess Road toddler play area refurbishment would begin this week and would take approximately four weeks. The Certificate of Lawfulness (Proposed) has been granted for the skatepark pump track extension. A copy appears as **Appendix B** in the Minute Book. Work would commence once final costings from 414 were submitted and approved. The goal would be to complete for the Summer holidays. If the Bess Road installation is completed effectively and efficiently, work would begin to create a refurbishment at Plattes Close. A letter would be circulated to residents living opposite Plattes Close before the project progresses. A draft letter appears as **Appendix C** in the Minute Book

#### **25. Social Media Report**

The Committee received a report on the Parish Council's social media activity from AbbyP PR, a copy of which appears as **Appendix D** in the Minute Book. Councillors agreed that videos online had worked well and told a positive story about Parish Council projects and the team. It was agreed that 'a day in the life' or workers, before and after projects, spotlight on volunteers or local businesses would work well.

**RESOLVED** that AbbyP PR be asked to focus on video work for future content.

**26. Planting/Grass cutting**

The Committee received a written update on the current grass cutting and planting programmes across the Parish, a copy of which appears as **Appendix E** in the Minute Book. This report noted that there had been few complaints relating to grass cutting and that the planters for the Summer season were looking good. The Parish Manager reported that it had taken a lot of time and effort to get the planters refurbished ready for the season. It was noted that where there is rough ground, this should be utilised for wild flower planting.

**27. Village Centre Maintenance Schedule**

The Committee received a draft plan of maintenance for village centres, a copy of which appears as **Appendix F** in the Minute Book. Councillors were advised that the maintenance and cleansing operation of the three village centres consumed a significant proportion of the Parish Council's resources. Servicing these centres had been continued primarily as a result of a pre-existing internal agreement between Streetsmart and Property Services at Swindon Borough Council. There was now a new opportunity to share a budget proposal. Councillors agreed that including weekend emptying would be a benefit with bank holiday emptying as a bare minimum.

**RESOLVED** that

- a) The Parish Manager seeks an indication of budget guide/parameters for servicing village centres from Swindon Borough Council property services to ensure there is no adverse impact on existing tenants
- b) The Parish Manager includes costs proposed for regular weekend emptying.

**28. Planning Report**

A Planning report was circulated and included planning decisions made by Swindon Borough Council. A copy of which appears as **Appendix G** in the Minute Book.

**RESOLVED** as follows:

S/HOU/22/0593	Erection of a single storey side extension and conversion of garage into habitable space	12 Pearl Road, Middleleaze Swindon SN5 5TE	<b>No objection</b>
S/HOU/22/0701	Erection of a two storey front extension and single storey lean-to store to side	44 Moresby Close, Westlea SN5 7BX	<b>No objection</b>

Meeting closed 6.42 pm

Signed:.....  
Chair, Planning, Leisure & Environment Committee