

WEST SWINDON PARISH COUNCIL

Minutes of the
FULL COUNCIL
held on 24 April 2023 at 6.00 pm
Unit 25, Westmead Industrial Estate, Swindon, SN5 7YT

Present:

Cllr Mike Burtenshaw (V)
Cllr Suresh Gattapur
Cllr Nigel Gibbons (Chair)
Cllr Geoff Gould
Cllr Prakash Khaitan (V)
Cllr Nick Martin
Cllr Mary Martin
Cllr Trish Philpot
Cllr Nandini Singh
Cllr Tim Swinyard
Cllr Caryl Sydney Smith
Cllr Keith Williams

Officers: Paula Harrison (Parish Manager)

Public: One virtual.

Meeting Start: 6.02 pm

Public Questions: None

263. Welcome & Declarations of Interest/Applications for Dispensation

Declarations of Interest required by the Code of Conduct adopted by the Parish Council on 23 May 2022 received: None.

264. Minutes of the previous meeting:

RESOLVED that the minutes of the Parish Council meeting held on Monday 20 March 2023 be approved and adopted.

265. Update from Swindon Borough Councillors

Cllr Keith Williams reported that the Solar Together scheme would be advertised for another round in coming weeks.
The refurbishment at Lydiard Park is nearing completion and will be more equipped to host larger events and be more self sustainable.
Thames Water will be relaying a sewerage pipe along the River Ray cycle path.

266. Update from Parish Councillors

Cllr Nandini Singh reported that positive feedback had been received in response to the pavement lining work recently undertaken by the team.

Cllr Gattapur reported that only six out of ninety seedlings had taken from the tree planting last year at The Chesters. Volunteers have replanted eighty five plants. Cllr Gould noted that there is gas mains work through Freshbrook and that there would be a Coronation party at the Windmill pub at Freshbrook Village Centre.

267. Payment Schedule

The Parish Manager circulated a payment schedule for the month of March for retrospective approval. This list of payments is as follows and a copy appears as **Appendix A** in the Minute Book:

Payee Name	£ VAT	£ Total Amnt	Detail
O2 Telefonica	£43.87	£263.24	MOBILES
Lex Autolease	£420.49	£2,522.92	VEHICLE LEASE
Fuel Genie	£65.08	£390.47	FUEL
GA Plant Hire	£9.66	£57.96	CONSUMABLES
GA Plant Hire	£3.85	£23.10	CONSUMABLES
GA Plant Hire	£3.50	£21.00	CONSUMABLES
GA Plant Hire	£40.95	£245.70	CONSUMABLES
GA Plant Hire	£8.33	£50.00	CONSUMABLES
GA Plant Hire	£8.33	£50.00	CONSUMABLES
GA Plant Hire	£25.01	£150.08	CONSUMABLES
SETON	£10.14	£60.82	CONSUMABLES
Screwfix	£4.74	£28.47	CONSUMABLES
B and Q Trade Point	£29.82	£178.92	CONSUMABLES
Lister Wilder Ltd	£8.56	£51.36	CONSUMABLES
Tudor Environmental	£9.04	£54.24	CONSUMABLES
Barclays Mixed Payments Acct		£28.50	BANK CHARGE
Barclaycard Credit Card		£1,268.55	BCARD MARCH 23
Octopus Energy	£14.70	£308.70	ENERGY
Fuel Genie	£40.86	£245.18	FUEL
Colliers International UK Ltd	£3,023.55	£18,141.29	DEPOT Q4 RENT
Swindon Borough Council	£13.81	£82.87	FUEL
Michaels Work Wear	£41.22	£247.36	UNIFORM
CPA Horticulture	£772.20	£4,633.20	WOODCHIP
Screwfix	£6.33	£38.00	CONSUMABLES
GHS (UK) Ltd	£8.80	£52.80	BROADBAND
Swindon Borough Council	£8.00	£48.00	WASHDOWN
Tudor Environmental	£155.56	£933.36	CONSUMABLES
Wessex Fleet	£26.20	£157.20	VEHICLE LEASE
Personal Protective Solutions	£8.06	£48.34	PROTECTIVE GLOVES
Michaels Work Wear	£4.35	£26.11	UNIFORM
Lister Wilder Ltd	£7.50	£45.00	CONSUMABLES
Naturescape	£39.33	£235.99	PLANTING BULBS
Michaels Work Wear	£19.01	£114.08	UNIFORM
Tudor Environmental	£1.10	£6.60	CONSUMABLES
Key Security	£120.00	£720.00	ALARM SYSTEM MAINT

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KOMPAN	£45.04	£270.24	<i>PLAY REPAIR</i>
Wessex Fleet	£53.41	£320.46	<i>VEHICLE CALL OUT</i>
Viking Direct.co.uk	£13.23	£79.39	<i>STATIONERY</i>
Fuel Genie	£39.14	£234.87	<i>FUEL</i>
Zerographic	£5.00	£30.00	<i>PRINTING</i>
GA Plant Hire	£18.03	£108.18	<i>EQUIPMENT HIRE</i>
Play Inspection Company	£70.00	£420.00	<i>PLAY INSPECTION</i>
ABC Signs and Designs		£650.00	<i>VAN SIGNS</i>
B and Q Trade Point	£6.05	£36.32	<i>CONSUMABLES</i>
Lister Wilder Ltd	£150.69	£904.15	<i>CONSUMABLES</i>
Hampshire Flag Company	£108.00	£647.99	<i>FLAGS</i>
Wiltshire Pension Fund		£5,212.24	<i>PENSIONS</i>
HMRC Cumberland		£8,603.00	<i>HMRC tax due April 23</i>
Staff Team Salaries		£26,223.15	<i>PAYROLL 0323</i>
Fuel Genie	£45.56	£273.38	<i>FUEL</i>
MOBILIZE Financial Services	£40.04	£240.25	<i>KANGOO VEHICLE</i>
Michaels Work Wear	£8.60	£51.60	<i>UNIFORM</i>
Kingsdown Nurseries	£33.33	£200.00	<i>GRASS SEEDS</i>
O2 Telefonica	£43.95	£263.72	<i>MOBILES</i>
Fuel Genie	£24.88	£149.31	<i>FUEL</i>
	£5,706.90	£76,447.66	

RESOLVED that the payment schedule for March 2023 detailing 55 payments totalling £76,447.66 be approved.

268. Parish Council Website Update

The Parish Manager circulated a presentation detailing the layout of the draft website. A copy appears as **Appendix B** in the Minute Book. Councillors reviewed the presentation. The following additions were noted:

- Consider re-wording the Help and Advice page to avoid confusion for requests for service
- Add web links to what3words and google maps to the play pages, request for service forms and consider introduction of non road travel routes.

The Chair and Vice Chair gave thanks to all the Parish Councillors that were standing down from the Parish Council and wished them the best of luck for the future. Councillors thanked the Parish Team for their support.

Meeting finished: 6.26 pm

Date of next meeting: Annual Parish Council Meeting 22.05.23

Signed:

Chair, West Swindon Parish Council

Date: