

## WEST SWINDON PARISH COUNCIL

Minutes of the  
**PLANNING, LEISURE & ENVIRONMENT COMMITTEE**  
held on **Monday 15th April 2024 at 6.00 pm**  
**Unit 25, Westmead Industrial Estate, Swindon, SN5 7YT**

**Present:**

Cllr Peter Bates  
Cllr Mustafa Dayan  
Cllr Suresh Gattapur  
Cllr Leon Grother (Chair)  
Cllr Rose Llewellyn (virtual)  
Cllr Graham Philpot  
Cllr Trish Philpot  
Cllr Caryl Sydney Smith  
Cllr Andrew Swinyard  
Cllr Sean Wilson (virtual)

**Officers:** Paula Harrison (Parish Manager), Steven Anns (Operations Supervisor)

**Public:** Five (two virtual)

**Public Questions:**

None.

Meeting start 6.03 pm

**256. Apologies & Applications for Dispensation**

Apologies: Cllr Makofu, Cllr Singh

Applications for dispensation as required by the Code of Conduct adopted by the Parish Council on 22 May 2023: None.

**257. West Swindon Library Update**

The Parish Manager advised this had been deferred to the Full Council meeting on 29<sup>th</sup> April

**258. Play Update**

The Operations Supervisor gave a verbal update indicating that play equipment approved at the previous meeting of this Committee had been sourced. Additional work is likely to be in the form of repairs to the fencing at Clayhill Copse and repairs to the supanova roundabout equipment. A large trampoline than previously in situ has been sourced for Mead Park.

**259. Signs/Advertising**

The Parish Manager circulated a report setting out details of issues associated with signs and advertising on public land, a copy of which appears as **Appendix A** in the Minute Book. The Parish Manager confirmed that estate agents boards should be confined within

the curtilage of the property for sale. The Operations Supervisor indicated that signs are collected in periodically and held for a period for return.

Councillors noted the information.

**260. Planting/Grass Cutting Update**

The Operations Supervisor informed the Committee that grass cutting had begun that week. Some areas remain wet however the team will continue to cut as best they can. It will take a few weeks to get around the first cut.

The Parish Manager advised that the changeover from Spring to Summer plantings is usually scheduled at the end of May. Pot planters are looking good and so will remain as is for the next few weeks. The priority for April to May will be to tackle and improve planting at the village centres. Soil will be added to Freshbrook village centre brick planters in the next two weeks and plants added thereafter. If designs go well, the team may add some sculptures to the Freshbrook planters to add extra interest. New planters have been ordered for Toothill Village Centre and if there are sufficient plants within the Summer order, extra planting will be added to the entrance of Edington Close.

**261. Bleed Kits & Defibrillator Update**

The Parish Manager advised that following discussion, a grant scheme had been identified that enables applicants to purchase defibrillators for around £750 however installation must take place within four weeks of receipt a grant. A letter had been sent to Black Rose pubs for the Village Inn and Greene King for the other village centre pubs inviting a partnership to install a defibrillator and/or bleed kit. No response had been received to date. An invitation had also been sent to the Link Centre. A notice for the noticeboards will be created identifying the nearest defibrillator (according the BHF list). It was noted that knife amnesty bins would also be a welcome addition to local safety measures and could be brought up to the next Community Safety meeting. Links with Swindon Churches Together may also be helpful to progress this.

**262. Streetsweeper**

The Operations Supervisor shared information about the use of roadsweepers by other Parish Councils locally. It was noted that sweepers require water for spraying and emptying. Most sweepers will need emptying ever 20-30 minutes and this must be done at the recycling centre. They also require fuel and brushes. The result is that the machines are expensive to run. The Operations Supervisor advised that Parish Council's can use the machines to keep pavements clear of moss and leaves and that use on the roadside gullies was a Swindon Borough Council responsibility. To effectively remove roadside weeds, the Operations Supervisor indicated that a residual weedkiller was the most efficient application.

Councillors discussed and noted the information.

**RESOLVED** that the Committee would be interested to see quotes for rental and purchase of road sweeping machines.

**263. Planning Report**

Councillors received a planning report, a copy of which appears as Appendix B in the Minute Book. The following were noted without objection:

<b>APPLICATION</b>	<b>PLANNING APPLIED FOR</b>	<b>LOCATION</b>
S/HOU/24/0335	Erection of a two storey side extension	13 Meares Drive Shaw SN5 5QN
S/HOU/24/0338	Erection of a single storey rear and first floor side extension	23 Clarke Drive Old Shaw SN5 5SH
S/HOU/24/0329	Erection of two single storey side extensions	36 Whitecastle Toothill SN5 8HU
<b>APPLICATION</b>	<b>PLANNING APPEAL</b>	<b>LOCATION</b>
APP/U3935/W/3334018	(App ref: S/23/1109) Change of Use of public open space to residential use for garden space & parking, with erection of 1.8 close board fencing.	1 Colchester Close Toothill SN5 8AG

For the following application, it was noted that Cllr Makofu had raised objections regarding parking:

<b>APPLICATION</b>	<b>REVISED CONSULTATION</b>	<b>LOCATION</b>
S/23/1551	Erection of an attached dwelling	Land adjacent to: 9 Deerhurst Way Toothill SN5 8AF

Meeting closed 6.44 pm.

Signed: .....

Chair, Planning, Leisure & Environment Committee

Date: .....