

## WEST SWINDON PARISH COUNCIL

Minutes of the  
**PLANNING, LEISURE & ENVIRONMENT COMMITTEE**  
held on **Monday 05 June 2023 at 6.00 pm**  
**Unit 25, Westmead Industrial Estate, Swindon, SN5 7YT**

<b>Present:</b>	
Cllr	Peter Bates
Cllr	Mustafa Dayan
Cllr	Mustafa Ertas (Virtual)
Cllr	Suresh Gattapur
Cllr	Leon Grother (Chair)
Cllr	Rose Llewellyn
Cllr	Tim Makofu
Cllr	Trish Philpot
Cllr	Graham Philpot
Cllr	Andrew Swinyard
Cllr	Caryl Sydney Smith
Cllr	Sean Wilson
<b>Officers:</b>	Paula Harrison (Parish Manager)
<b>Public:</b>	Two
<b>Meeting Start:</b> 6.10 pm	
<b>Public Questions:</b>	
<p>Cllr Sean Wilson introduced two residents attending as residents from Idovers Drive to raise concerns about the planning application for a 15 metre mast. They raised concerns about the appearance not being in keeping with the residential neighbourhood, proximity to houses and schools, visibility for cars, safe passage of pedestrians. They also raised queries about the evidence to support the location. Councillor Sean Wilson encouraged Councillors to support the objections.</p> <p>Agreed that this would be discussed further under Agenda Item 9.</p>	
<b>23.</b>	<b><u>Welcome &amp; Applications for Dispensation</u></b>
23.1	None received. Noted that Cllr G Philpot and Cllr P Bates were not members of this Committee.
<b>24.</b>	<b><u>Play Update</u></b>
24.1	<p>The Parish Manager shared a report, a copy of which appears as <b>Appendix A</b> in the Minute Book. The report set out two maintenance proposals</p> <ul style="list-style-type: none"><li>a) Addressing the safety surface and trip hazards at Shaw Ridge Play area</li><li>b) Improving drainage and landscaping at Claypits</li></ul>

	<p>To achieve this, the team had proposed the removal of three items at Shaw Ridge with a view to regrading the area remaining back to grass. Councillors discussed the maintenance projects.</p> <p>The report also highlighted that requests had been received to improve the Bess Road kickabout space. This facility has a worn surface and a single goal end. Councillors were asked to consider a refurbishment for the facility.</p> <p><b>RESOLVED</b> that</p> <ul style="list-style-type: none"> <li>a) Landscaping work at Claypits to progress as proposed</li> <li>b) The team to respond to the Play Inspection Report for Shaw Ridge with a focus on retaining the equipment but removing the trip hazards</li> <li>c) The Parish Manager investigates costings for different levels of improvements to Bess Road kickabout</li> </ul>
<b>25.</b>	<b><u>Communications Update</u></b>
25.1	The Parish Manager circulated a draft layout of the newly commissioned website. A copy appears as <b>Appendix B</b> in the Minute Book. Parish Councillors noted the proposed layout and design pages. It was agreed that the opportunity to test and interact with the model website before it is finalised would be helpful.
<b>26.</b>	<b><u>Shrub Bed Maintenance</u></b>
26.1	<p>The Parish Manager shared a report setting out current service standards for shrub bed maintenance. A copy of the report appears as <b>Appendix C</b> in the Minute Book. Councillors reviewed the information in the report. Discussion included more local involvement in shrub maintenance.</p> <p><b>RESOLVED</b> that the team continue with the existing service of a single annual cut.</p>
<b>27.</b>	<b><u>Update on Clean and Green Fund</u></b>
27.1	The Parish Manager circulated a report detailing funds accrued as part of the Clean and Green Fund. A copy appears as <b>Appendix D</b> in the Minute Book. Councillor noted the information.
<b>28.</b>	<b><u>Community Growing and Community Pantry</u></b>
28.1	<p>Councillors received a report, a copy of which appears as <b>Appendix E</b> in the Minute Book. The Parish Manager indicated that a new group had formed to pilot a community growing initiative at Blagrove allotments. The aim of the group will be to share any surplus fruit and vegetables within the local community and encourage local awareness and information on local growing.</p> <p>The Parish Manager advised that linked to this project was the potential to create a community pantry initiative. These spaces give people free access to surplus supermarket goods.</p> <p><b>RESOLVED</b> that a working group be formed to look at this initiative in more detail.</p>

<b>29.</b>	<b><u>Newsletter Proposal</u></b>										
	<p>The Parish Manager shared a report setting out a proposal from Swindon Link, for a range of communications options, a copy appears as <b>Appendix F</b> in the Minute Book. Councillors considered the information and agreed the Parish Council could make better use of its existing communications channels.</p> <p><b>RESOLVED</b> that the Council declines the proposal and instead, continues with internal communications and uses its noticeboards, social media and new website develop to promote the work of the Council</p>										
<b>30.</b>	<b><u>Westmead Drive – Highways Public Notice</u></b>										
30.1	<p>The Parish Manager had distributed information regarding the consultation for parking restrictions on Westmead Industrial Estate. A copy can be viewed as <b>Appendix G</b> in the Minute Book. Councillors noted the information with no comment.</p>										
<b>31.</b>	<b><u>Planning Report</u></b>										
31.1	<p>The Parish Council is a consultee for planning applications in West Swindon. The following applications were submitted and resolved as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%; vertical-align: top;">S/TC/23/0531</td> <td style="width: 40%; vertical-align: top;"> <p>Prior Approval application for the installation of a H3G 15m street pole and additional equipment cabinets.</p> <p><b>OBJECTION: The Parish Manager to draft a response on behalf of the Committee</b></p> </td> <td style="width: 30%; vertical-align: top;"> <p>Land At Idovers Drive Toothill</p> </td> </tr> <tr> <td style="vertical-align: top;">S/HOU/23/0565</td> <td style="vertical-align: top;"> <p>Erection of a porch.</p> <p><b>No objection</b></p> </td> <td style="vertical-align: top;"> <p>8 Clayhill Copse, Peatmoor SN5 5AL</p> </td> </tr> <tr> <td style="vertical-align: top;">S/23/0299</td> <td style="vertical-align: top;"> <p>Erection of a Smart Repair bay facility for the specialised servicing of motor vehicles.</p> <p><b>No objection</b></p> </td> <td style="vertical-align: top;"> <p>Audi Dealership Unit 300 Welton Road Westlea</p> </td> </tr> </table>		S/TC/23/0531	<p>Prior Approval application for the installation of a H3G 15m street pole and additional equipment cabinets.</p> <p><b>OBJECTION: The Parish Manager to draft a response on behalf of the Committee</b></p>	<p>Land At Idovers Drive Toothill</p>	S/HOU/23/0565	<p>Erection of a porch.</p> <p><b>No objection</b></p>	<p>8 Clayhill Copse, Peatmoor SN5 5AL</p>	S/23/0299	<p>Erection of a Smart Repair bay facility for the specialised servicing of motor vehicles.</p> <p><b>No objection</b></p>	<p>Audi Dealership Unit 300 Welton Road Westlea</p>
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Meeting finished: 7.32 pm											
<p>Signed: .....</p> <p>Chair, Planning, Leisure &amp; Environment Committee</p> <p>Date: .....</p>											